



## Dedham Parish Council

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Minutes of the Parish Council meeting held on Monday 7<sup>th</sup> January 2019

**Attendance:** Cllr Beeton, (Chair), Cllr Baker (vice-chair), Cllr Taylor, Cllr Follows, Cllr Frost, Cllr Herbert, Cllr Meakin, Cllr Smith, Cllr Millican

### 001.19. Apologies for absence.

None

**002.19. Declaration of Interest.** Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

None

### 003.19. Minutes

The minutes the meeting held on of 3<sup>rd</sup> December 2018 were accepted as a correct record and duly signed by the chair.

### 004.19. Update on items from last meeting and other updates not reported separately.

- **Sports Club Refurbishment.** Cllr Nicola Baker. We still do not have a final decision from the Football Foundation. The internal works are almost complete.
- **Monks Lane byway.** Cllr Baker reported that the issues of green-laning in Monks Lane has started again. There has also been a significant act of vandalism on the bridge in the middle, which has resulted in the 4x4's using the field instead of the bridge. Cllr Baker attended an LCPAS course on PRow where it was explained that councils could change the designation of Byways to Restricted Byways, which were created by Rights of Way Act in 2000, along with other designations. A Restricted Byway prohibits access to motorised vehicles. Essex have not gone down that route. Following a discussion, it was agreed: to seek legal advice from the LCPAS; to set up a meeting with PRow to request changing the designation of Monks Lane byway to Restricted Byway and to seek a meeting with Cllr Kevin Bentley to progress this if required.

#### Action NB/EC

EC to write to AB to meet with PRow.

- The Footway along Grove Hill have been cleared. Clerk to send a letter of thanks.
- The Brook has been cleaned by the Environment Agency. Clerk to send a letter of thanks.

### 005.19. Have Your Say.

#### Report from Cllr Nigel Chapman Ward Councillor.

Cllr Chapman reported that the Local Plan has been paused.

#### Report from Cllr Anne Brown Essex County Councillor.

Cllr Brown reported the following issues:

Re: Monks Lane (as reported above) Cllr. Brown requested that approaches to Essex on this issue be undertaken in consultation with herself.

- Sign beside Essex Rose has a rotten post. Cllr Brown has reported it but asked EC to chase ECC to ensure it is replaced
- There were so many cars parked behind the pavilion, it was preventing the PRow being used. The edges on South Fields are also being worn away. **Action: Recreation group to investigate.**

#### **006.19 Correspondence**

Libraries Consultation. Following a discussion, it was agreed that councillors could respond individually, and the consultation details would be placed on the website.

#### **007.19 Accounts**

a) To receive accounts and agree payments \*\*

**Agreed by all.**

b) To note receipt of £7000 over 3 years from the Local Services Fund, towards the appointment of a Field Maintenance contractor.

#### **008.19 Budget and Precept 2019/20.**

Following a discussion, the budget was agreed and it was resolved to set the precept for 2019/2020 at £42,033.

Report attached from Cllr Herbert. \*\*

**Proposed: Cllr Herbert**

**Seconded: Cllr Taylor**

**Agreed by all**

**Action: Clerk to submit.**

#### **009.19. Planning Advisory Group.** Cllr Kevin Taylor

To receive and agree recommendations on the following planning applications:-

182956: Change of use from B1 Office to D2 fitness studio  
3 Dedham Vale Business Centre, Manningtree Road, Dedham CO7 6BL  
*Recommendation: No objection.*

West End Garage.

*Recommendation: Objection. (Full objection available on the planning website)*

Bev McClean from AONB will also comment on the West End Garage application.

**Proposed: Cllr Taylor**

**Agreed by all**

#### **010.19. Parking Issues**

To note:

- (a) that in consultation with Cllrs. Brown and Jones from Essex and Suffolk County respectively and Cllr. Davies from Stratford St. Mary Parish Council a meeting has been arranged to take place in January with representatives of both Parish Councils, county and district councillors and officers as appropriate. The objective of the meeting is to discuss ways of working together to facilitate resolution of the parking problems on the Suffolk side of Mill Lane, Dedham
- (b) to agree the proposed representation from DPC as members of the Car Parking Group  
**Agreed** (to also consider inviting Jane Gardiner (Roger Hirst's deputy) Tea and coffee.
- (c) to receive a report from the CPG (Cllr. Taylor) on the discussion that took place about representations from residents in the High Street about dedicated parking arrangements and to resolve to recommend that no change be proposed at present to the current arrangements.

Cllr Taylor reported that following the parking meeting group meeting, that the recommendation to the council regarding residents only parking bays is 'not to progress with this concept'.

Parking in the High Street is a community asset and DPC is sympathetic to the situation; however, it cannot support restricting the limited availability of parking.

Full response is available on the website.

Following Cllr Taylor's report and discussion, it was resolved not to change the current parking arrangements on the High Street

**Proposed: Cllr Taylor**

**Agreed by all**

#### **011.19 Parish Office 'ceiling boarding'**

Following concerns raised by councillors about the confidentiality of discussion in the Parish Office due to the lack of boarding at ceiling level it was deemed appropriate to fill the space. After discussion with the owners it was proposed to board and insulate the whole of the top panel and window to soundproof the office environment. Under the terms of our lease the cost will need to be met by DPC. The clerk used delegated power to approve the work which could be completed by the handy person during the Christmas break, at an estimated cost of £150 for materials, plus labour.

#### **012.19 Leaves in the village.**

To receive a report from Cllr. Follows regarding several complaints about the lack of leaf clearance on a number of footways making them hazardous in wet conditions.

Cllr Follows reported that the sweeper had not been round Castle Hill, and towards Lamb Corner. Mill Lane. Dedham Meade.

**Action: EC to contact the zone team to meet. BH to contact Community Payback.**

#### **013.19. Community Policing Schemes**

To receive a further report on the two schemes currently in place and to note that requests have been received from proponents of both schemes to meet with DPC (or representatives thereof) for further discussion with a view to engaging our participation.

Asst Clerk has arranged a meeting on 24<sup>th</sup> January, with Les Hawkins to discuss the Community Specials project.

It was agreed to ask the other scheme to attend a similar fact-finding meeting and to produce a full report on the 2 options. To invite Mark Corey to attend the February Meeting.

#### **014.19. Recreation Ground Maintenance Contract**

To receive a recommendation from the Finance Advisory Group and to agree to appoint a contractor.

The Finance Group recommend contractor B

**Proposed: Cllr Baker**

**Agreed by all**

**Clerk to advise contractors, and then report details next month.**

#### **015.19. Highways Devolution.**

The clerk, Cllr Baker and Cllr Beeton gave a report on the proposed Highways Devolution Pilot, and following a discussion, it was resolved not to take part.

**Proposed: Cllr Baker**

**Seconded: Cllr Follows**

**Agreed by all.**

#### **016.19 Matters of Continuing reference.**

- BT Manhole leakage.
- Defibrillator Electrodes replacement- not required. Remove from future agendas
- Mobile Signal. Remove from future agendas
- Resident's issue with trees.
- KT on behalf of the DB Committee. WiFi for the Duchy Barn. Quotes have been sought and grants applied for. The ongoing charges are approximately £30 per month.

**Date and time of next meeting.** Monday 4<sup>th</sup> February 2019. 7.30pm Duchy Barn.

Members of the public were invited to stay after the meeting for an informal chat with councillors over a mince pie.

Emma Cansdale Clerk to Dedham Parish Council