



Dedham Parish Council
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Minutes of the Parish Council meeting in the Duchy Barn on Monday 6th March 2017

40/17. Apologies for absence.

Cllr Jane Meakin- personal.

41/17. Declaration of Interest and dispensations

a) Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared. Cllr Clark- Chairman of Dedham Sports Club

b) To receive any written requests for dispensation for disclosable pecuniary interests. Cllrs Baker and Taylor have written requests for dispensation, for discussion on the Monks Lane byway.

c) To grant any requests for dispensation as appropriate.

Approved.

42/17. Minutes

The minutes of the meeting held on Monday 6th February 2017 were accepted as a correct record and duly signed by the chair- with the addition of Cllr Frost on the YCWG

43/17. Update on items from last meeting. Not reported separately:

- Parsons Field Play Area. CBC Planning and CBH. Update after the planning meeting on 7/3/17.
- Tennis Club footpath and lease. Awaiting a response from the Tennis Club
- Barrier and Fence repair. Nearly completed.
- Sports Club refurbishment. This is moving forward. Cllr Baker and Cllr Clark met with football foundation (funding arm to the FA), who were positive about the plans. There are some aspects which need further work, including planning permission. There is now a need to appoint someone to draw up initial plans and submission for planning permission. £3000 DSC and FC bear this risk.
- Village Lighting. To note that the sequencing of the new lights on the Duchy Barn has been changed and one light replaced. A first meeting of the Working Party is to be arranged. An article in the recent Dedham Vale and Stour Valley Newspaper by the Chairman, Charles Clover was noted with concern. It was considered that DPC should make representations to the DVS President about this. It was agreed that the Chairman should seek to discuss this with Mr, Clover first.
- Horse chestnut tree. Cllr Beeton met with the vicar, diocese arborist, Nigel Chapman, Liam McKarry, Essex Highways, and Cllr Anne Brown to discuss the tree. The vicar is worried about the insurance regarding the wall, however Liam McKarry pointed out the meeting was about the tree. As there is a TPO on tree, something has to be done about with the wall. An Airspade will be used to identify where the roots are in

conjunction with the wall. Cllr Brown will be speaking to ECC about any other potential funding from highways to help alleviate the issue.

44/17. Have your say.

Concerns were raised by residents regarding the number of businesses closing in the high street.

As an additional point, Cllr Frost reported that following an idea identified at the Wellbeing Forum, Dedham Lunch Club held its first lunch, and was attended by 20 single people, and 2 couples, which is a fantastic success.

Report from Cllr Nigel Chapman

Cllr Chapman reported that in the LPC, Retail and Town Centre Study, any reference to Dedham was omitted, which he is seeking to change.

He has ensured that the car parking requirement in Dedham is recognised in the local plan. Cllr Chapman also reported that CBC are unlikely to offer any financial contribution towards the churchyard wall.

Report from Cllr Anne Brown.

None

45/17. Accounts.

- a) To receive and accept list of payments **appendix 1

Proposed: Cllr Beeton

Agreed by all

- b) To agree a chairman's allowance for 2017/18 of £250.

Proposed: Cllr Clark

Seconded: Cllr Taylor

Agreed by all

Approved

The financial regulations will also be updated to reflect the change.

46/17. Planning Advisory Group: Cllr Kevin Taylor.

Recommendations upon the following applications:

- a) 170225: Malting Cottage, The Heath, Install a fence along boundary hedge and a replacement gate.

Recommendation: no objection

170312: 2 Crossways Cottage, Coggeshall Road, Rear Extension to form garden room.

Alterations to existing side extension including roof and associated internal remodelling.

Recommendation: no objection

170370: Hallfields, Crown Street. Demolition of existing gate piers, gates and garage frontage. The rebuilding of garage doors, infilling a window and erection of new lychgate with new boundary wall. Resubmission of 162156.

Recommendation: no objection

170395: 7 Cooper's Lane, Proposed alterations and single storey rear extension.

Recommendation: no objection

170401: Lower Park, Colchester Road, Area behind Mr Druitt's property, Albany House - Propose to trim back all holly and laurel to the boundary of Lower Park all the way along the length of Mr Druitt's property. 9x sycamores & 1x Horse chestnut (tiny) on the boundary of Lower Park but leaning.

170441: Cavendish House, Coggeshall Road, Proposed detached garage.

Recommendation: objection- not sufficient information. Current plan, inconsistent with CBC's refusal.

170470: 17 Kiln Cottages, Crown Street, Two storey side extension forming garage with bedroom over.

Recommendation: no objection.

Additional application- see appendix 2

Proposed: Cllr Taylor

Agreed by all

b) Saunders Field.- Nothing to report.

47/17. Dedham Youth Club. Cllr Taylor.

Recommendation

Cllr Taylor gave a brief of the report from the working group on proposals for supporting the youth club.

During the discussion, the following comments were made:

- It appears that DPC are funding the additional requirement to enable the YMCA to take on the role.
- If the YC wants to apply for funding for next year, they should ensure that application is made in good time.
- There should be an incentive for them to do better with their fund raising.

Following the discussion, it was resolved to agree the proposed figure, set out in the report, of £3000 for the coming FY to enable the youth club to continue.

It was agreed that the youth club will be written to, ensuring their expectations are managed, and that this is no guarantee of continued funding. The large contribution is being awarded due to the unusual set of circumstances, and to help stabilise the club during this transitional period. The club will be asked for accounts in line with the other grant funding.

Proposed: Cllr Taylor

Seconded: Cllr Clark

5 in favour. Carried

Communications

48/17. Website

- a) To note the proposed final change over date for the website and emails is April 2017.
- b) It was resolved to appoint 1&1 as the email provider at an anticipated cost of £10 per annum, plus £2.00 per month.

Proposed: Cllr Taylor

Seconded: Cllr Beeton

Agreed by all.

49/17. Broadband

- a) Update of letters to residents. Asst-Clerk has issued the letters to residents as highlighted in the letter from Superfast broadband, as reported last month.
- b) Update on additional coverage issues. Cllr Taylor reported on the superfast broadband update. The full report is available online (appendix 3) or in the parish magazine.

50/17. To resolve to hold a meeting with Jason Granger CBC, and local businesses to discuss changes to business rate. March 21st 6-8pm, Marlborough Head.

To agreed budget of £40 for refreshments. This resolution was withdrawn, as the refreshments are kindly being provided by The Marlborough Head.

51/17. Welcome Pack. New Village residents. Cllr Frost

It was resolved to agree the proposed welcome pack for circulation to new residents.

Proposed: Cllr Frost

Agreed by all

Environment and Infrastructure

52/17. Environmental Flood Forum: Cllr Beeton reported the success of this which focused on people who had been affected and might be affected in the future.

The Environment Agency are carrying out further scoping work on Black Brook and the pressure points there.

Essex County Council will be engaging with the village on the small watercourse mapping project.

Anglian Water have provided a helpful response and apologised for not attending the event. The Chairman will report further on this in due course.

53/17. Monks Lane Byway. Cllrs Taylor & Baker. Clerk.

To receive an update on the current position and agree further response to ECC.

Cllr Baker reported that ECC are unlikely to put the restrictions in. However, a number of other issues have occurred since. Including a road rage instance, 4 separate instances of fly tipping and vandalism.

It was agreed to review the whole situation of the byway designation. In the 1980's it became a byway and DPC are not sure why.

Clerk to use delegated power to join the LCPAS at £100 (possibly less) which might be helpful as a useful contact for professional advice.

Cllr Baker stated that this piece of work was in progress prior to the road rage incident. To note that there is a section on Monks Lane and the use of byways in the VDS.

54/17. Parish Paths Partnership: Cutting of Parish Footpaths: commencing April 2017 Cllr Follows. Cllr Beeton.

To receive an update of Meeting between ECC and DPC. (Cllrs. Beeton and Follows)
Following the update and discussion, it was resolved to:

- a) Accept that DPC will not be entering into an SLA agreement with ECC for 2017
- b) Agree that ECC will accept responsibility for providing a first and second cut on all footpaths and a third on footpath 3
- c) Agree that ECC will invoice DPC for the costs of the second and third cuts at an approximate cost of £1,500.
- d) Accept that any exceptional cutting desired by DPC over and above that specified above shall be at the discretion of DPC at a rate of 30p per metre.

Proposed: Cllr Beeton

Seconded: Cllr Follows

Agreed by all

55/17. Village Maintenance:

It was resolved to include cleaning the Sports Pavilion gutters to the handyman work programme. Cllr Clark/Clerk

Proposed: Cllr Follows

Agreed by all

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56/17. Tree Survey

It was resolved to carry out a condition survey on trees on PC land and the Duchy Field to a maximum value of £900.00. A detailed quote will be obtained from Hallwood Associates.

Proposed: Cllr Baker

Seconded: Cllr Frost

Agreed by all

Cllr Baker proposes to suspend standing orders.

Agreed

57/17. Correspondance.

- Maintenance of churchyard. It was noted that DPC have received an additional request for funding for 2018/19. The clerk will write to DPCC to tell them it will be discussed during budget setting at the end of the calendar year.
- NEPP- TRO decision has been deferred by CBC/NEPP to allow time to prove support for the proposals.
- Classic car event request for use of Royal Square
- Increase in fly tipping- particularly Monks Lane, Coles Oak Lane area.
- Anglian Water response regarding the Environmental Forum

58/17. Local Crime; Asst. Clerk.

There was an attempted burglary in the High Street. Some cash was stolen from a till and another where suspects ran off apparently disturbed. A garage door was forced open by cutting the padlocks it is not known if anything was stolen. A vehicle was broken into on Gun Hill and articles stolen.

59/17 Matters of Continuing Reference

This section of the meeting was closed to the public in accordance with the Public Bodies Admission Act 1960 due to items of a commercially sensitive nature.

60/17. Brook Street hedge cutting

To receive quotes for the cutting of the Brooks Street hedge. Following the receipt of quotes, Livertons were appointed at a cost of £60.00

Proposed: Cllr Follows

Agreed by all