



## Dedham Parish Council

[www.dedhamparishcouncil.org.uk](http://www.dedhamparishcouncil.org.uk)

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Minutes of the Parish Council meeting held at 7.30pm on Monday 11<sup>th</sup> January 2016 at the Duchy Barn Dedham.

### **Attendance:**

Cllr S Beeton, Cllr T Regan, Cllr K Taylor, Cllr C Frost, Cllr C Clark, Cllr P Gibbins, Cllr N Baker.  
Clerk Emma Cansdale, Asst-clerk Brian Hindley

County and Borough Councillor Anne Brown

### **1/16. Apologies for absence:**

Cllr A Follows.

**2/16 Declaration of interest.** Councillors to declare any disclosable pecuniary interests, other pecuniary interests and non pecuniary not already declared.

Cllr Clark - Chairman of Dedham Sports Club

### **3/16. Minutes.**

The minutes of 7th December 2015, were accepted as a correct record and duly signed by the chair, Cllr Beeton.

### **4/16. Clerk's reports.**

**5/16 Update on items from last meeting.** Not reported elsewhere. Sports Pavilion Gutter cleaning. Cllr Clark. Cllr Clark reported that it has been done.

Borough councillor fund - £1,000. Following a discussion, it was agreed that Cllr Baker would investigate the condition of the village benches and look at costs for repair/replacement. The Parish Council agreed to propose the utilisation of £1,000 in furtherance of this project in accordance with agreed priorities and to consider funding any additional cost from its own budget. To review at February's meeting.

### **6/16. Open session. Have Your Say.**

Cllr Anne Brown ECC & CBC reports:

County report - that there would likely be lots of issues over funding in the coming years;

her agreement to pursue:

Highways regarding the potholes in The Drift: investigate a covenant that stops parking at the Pavilion: Flooding of the left hand side of East Lane (towards Dedham); blocked drainage at Southfields.

Borough report: that she had been to one meeting, where they discussed policing.

A resident reported that going out of Dedham, down Shoebridge Hill, (Junction with the High St, near turning for Lower Park) there is a branch hanging from a tree.. This should be reported directly to ECC.

Brook St- Gullies need emptying again. Clerk to report to ECC

Resident also reported that the gully just in the turn to Manningtree Rd, is flooding. Clerk to report to ECC.

## **7/16. Accounts:**

It was resolved to make the payments as shown on the monthly finance sheets\*\*.

**Proposed: Cllr Beeton**  
**Seconded: Cllr Regan**  
**Agreed by all. Carried**

## **8/16. Planning Advisory Group.**

The following recommendations were given by the Planning Advisory Group.

152528- Bycote, Ardleigh Road. Demolition of bungalow and erection of 3 bedroom bungalow  
**Recommendation: No objection.**

152582- Cavendish House, Coggeshall Road. Attached garage and home office/hobbies room  
Recommendation: Dedham Parish Council would probably have no objection (a garage to the side is visually more preferable than one to the front of the property) but has concerns about the validity of building on this land. Agreed to request CBC to consider:  
- once again for this property site plans have been amended during the application process to change the size of the site.  
- this may reflect the statement of the Appeal Inspector in May 2001 with reference to application 00/0984 in Para 4 which states that a covenant relating to the field (i.e. the field adjacent to Berryfields) requires that it be not used for any purpose other than agricultural use.....other than the erection of stables...  
- the bulk of the proposed building would be outside the settlement boundary.

We asked CBC planners to confirm that the land to the south and west of Cavendish House is not restricted to agricultural use and has not been incorporated into the garden of the property before making any decision on the application. Clarity on ownership and permitted development is necessary for an informed decision.

152585- Fairview, The Heath New dormer roof to provide a second storey to bungalow  
**Recommendation: No objection**

152624 - Brooklands, Long Road West. Additional vehicular access to create in-and-out drive  
**Recommendation: No objection**

152663-The Travers, Crown Street. 2 storey side extension (demolition of previous brick outhouse and conservatory)  
**Recommendation: No objection.**

152754- 1 Victoria Cottages, Long Road West, Proposed single storey rear extension replacing existing conservatory.  
**Recommendation: No objection**

152761- Owl Barn Long Road East. Application for a lawful development certificate for an existing holiday/short term stay accommodation.  
**Recommendation: No comment**

152810- 30 Forge Street, Proposed single storey side and rear extension.  
**Recommendation:** Parking arrangements to be investigated, to ensure the parking is adequate.

152882- Hallfields Farm, Manningtree Rd. Variation of Conditions  
**Recommendation:** Planning AG would like to look at it more closely before making a decision. To bring back to next meeting.

152599- Octagon House, Mill Lane- small extension  
152603- Octagon House, Mill Lane- Listed Building application relating to planning application 152599  
**Recommendation:** No objection.

**It was resolved to accept the recommendations and submit to CBC**  
**Proposed: Cllr Regan**  
**Seconded: Cllr Beeton**  
**Agreed by all. Carried.**

b) Hallfields Development. Update Cllr Regan.

The sale of the land from T.Moorhouse to Hills was completed in December.

The official date of Commencement of works on site was 20<sup>th</sup> July 2015. Under the terms of the S106 Agreement, a contract with a Housing Association for ownership and management of the affordable homes must be in place within 6 months of Commencement i.e. 20th January 2016. Heads of Agreement have been signed, but probably no contract would be signed before the deadline. It was agreed to give the developer a few weeks' grace (end Feb?) rather than pursue enforcement, which would be lengthy and complex, perhaps leading to a shut down of the site. Sue Jackson had already emailed the developer warning of the deadline. She was asked to repeat the warning, including a willingness from CBC and the Parish Council to allow a short delay but insisting that the developer took urgent action to get the contract signed and kept CBC and DPC informed of progress on a frequent basis.

Completion of the houses was expected in winter 2016.

Eddie Bacon distributed a pro-forma timetable of actions taken and proposed, which included the suggestion of a public event with the Housing Association in April in Dedham. He offered to arrange a preliminary meeting in early February to discuss ideas.(subsequently organised for 4th February).

**9/16. Sports Pavilion Project.** The working group having just met wished to present the Council with their proposals at the next Parish Council meeting 1 February 2016 with a report and recommendations. Cllr Gibbins. (Specification and getting quotes together, ready for February). Looking to do the work in May (between football and cricket season) S106 funding of £5,000 has been agreed in principle..

**10/16. Playground refurbishment.**

a) The Working Group have written to Ludus regarding the failure of the talking flowers and propose to recommend that the repair to the flowers is delayed until the spring. Suggestion to replacement them with something else.

b) The roundabout requires repair to one of the arms, the welding has cracked near the base, the Working Group seek approval of expenditure to repair, estimated costs £50.00.

To resolve to repair the roundabout at a cost of approx. £50.00

To resolve to repair concrete slab edging neat gate entrance approximate costs £75 - £100.00

**Both.**

**Proposed: Cllr Taylor**

**Seconded: Cllr Regan**

**Both proposals agreed by all.**

**11/16. Precept.** To discuss and resolve and to set the Precept for 2016/2017. Report attached from Cllr Regan. \*\* Discussion took place about the proposed recommendation from the Finance Advisory Group that due to the Parish Council elections in May 2016 and the receipt of more than one proposal of financial significance, the aim of this Parish Council would be to develop a budget that leaves sufficient flexibility for the new Council to decide priorities. Given the detailed work that the group believed would be necessary to fully evaluate and consult on some of these proposals no specific priorities were therefore being recommended for approval at this stage.

a) It was resolved to approve the budget for 2016/17, in accordance with the recommendations of the Finance Advisory Group

**Proposed: Cllr Regan**

**Seconded: Cllr Baker**

**Agreed with one abstention.**

**Carried**

b) It is resolved to set the 2016/17 precept at £24,196.00. Full details in the attached documents.

**Proposed: Cllr Regan**

**Seconded: Cllr Clark**

**Agreed by all**

**Carried.**

**12/16. Damage to Notice Board on the Heath crossroad.** Asst. Clerk to report to the Council concerning the damage to the Notice Board. To bring back next month.

**To Receive Reports from Advisory Groups.**

**13/16. Sports and Recreation group-** Report on the meeting dated 17.12.2015. Asst. Clerk.  
No further report.

**14/16. Strategic Development Advisory Group.** Update on recent meeting with CBC and the Local Plan. Cllr Beeton reported that following the meeting with Karen Syrett we had been asked to give further consideration to some of the proposals. The Strategic Development group will meet on the 25<sup>th</sup> January and report back in February.

**15/16. War Memorial Cleaning.** Update Cllr Baker. Funding application is still going through the War Memorial Trust.

**16/16. Parish Council Elections.** Parish Council elections will be held in May 2016. In order to encourage residents to stand and to inform them of the roles and responsibilities of a parish council, it is resolved to hold an informative coffee morning in March. Suggested dates, Saturday 12<sup>th</sup> March. To be published February's parish magazine. Cllr Frost also suggested to encourage people to join working groups, not just the actual PC. Cllr Baker to action.

**17/16. Smaller Authority Audit Appointments Ltd- External Audit**

From the start of the 2017/18 financial year smaller authorities, including parish and town councils and internal drainage boards, can choose to have an auditor appointed to them by a new 'sector-led body' or they can decide to procure their own. We intend to call this procurement body the Smaller Authority Audit Appointments Limited.

Parish Councils need to decide if they wish **to opt out** of the Sector Led Body **by 31<sup>st</sup> January 2016** or they will automatically proceed into the new sector led body.

To resolve to automatically proceed into the new sector led body.

**Proposed: Cllr Taylor**

**Seconded: Cllr Regan**

**Agreed by all.**

**Carried**

**18/16. Local Crime**

There has been an attempt to break into a vehicle in the Old Ipswich Road. And an attempt to remove a gate in Long Road West. Asst. Clerk.

**19/16. Correspondence.** Clerk

Essex Fire Service- request for volunteers for the Parish Safety Volunteer Scheme, an offer to attend a Parish Council meeting. \*\* It was agreed that DPC would consult with EALC and CALC to establish wider views. In the interim it was proposed that we object to a proposal to delegate professional responsibility to volunteers and suggested that we should not be seen to be supporting this scheme by displaying the posters. (4 votes against displaying the poster, 2 in favour, 1 abstention). AONB planning event- 3<sup>rd</sup> March. Cllr Frost to attend

DVS update. Grants open.

A12 works\*\*

**1**

**9/16. Matters of continuing reference.** BT Manhole Royal Sq, No further progress, awaiting ECC and BT action.

**20/16. Time and Date of next meeting: 01.02.2016.**

(\*\* Documents available from Clerk)

**Date: 01.02.2016**

**^Signed.....**