



## Dedham Parish Council

[www.dedhamparishcouncil.org.uk](http://www.dedhamparishcouncil.org.uk)

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Minutes of the Parish Council meeting in the Duchy Barn on Monday 7 March 2016

**Attendance:** Cllr Beeton-Chair, Cllr Gibbins, Cllr Regan, Cllr Taylor, Cllr Baker, Cllr Follows, Cllr Clark, Cllr Frost

**Emma Cansdale- Clerk, Brian Hindley- Asst-Clerk**

**MOP: 4**

**Cllr Nigel Chapman**

Cllr Beeton gave a statement on the sad passing of former councillor, Jane Hughes and appreciation of the work Jane carried out over the three years she was a councillor.

#### **41/16. Apologies for absence.**

None

**42/16 Declaration of Interest.** Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared

Cllr Clark-Chairman of the Sports Committee

Cllr Gibbins- pecuniary interest 61/16

**43/16. Minutes.** The minutes of the meeting on the 1st February 2016 were accepted and duly signed by the Chairman.

**44/16. Update on items from last meeting.** Not reported separately.

#### **45/16. Open Session – Have your Say.**

Cllr Chapman- Conservative candidate for the new Rural North Ward was in attendance to familiarise himself with the work of our Council. The Chairman agreed to take a statement from him regarding the condition of the footpath at Leaping Horse Bridge under the relevant item.

**Cllr Ann Brown ECC & CBC reports.** No reports not present.

#### **46/16. Accounts: -**

Approval was given for the payment of the listed expenditure, list attached. \*\*

**Proposed: Cllr Baker**

**Seconded: Cllr Clark**

**Agreed by all.**

#### **47/16. Planning Advisory Group**

a) To resolve to approve the following applications: -

160249. Cavendish House, Coggeshall Road, Extension to residential curtilage.

**Recommendation: Key point, it goes across the village envelope. Refusal**

160330. 50 Dedham Meade, Proposed orangery.

**Recommendation: No Objection**

160357. 1 Frog Meadow, Brook Street, Discharge of condition 3 & 4 (Window details & Colours) of planning permission 152394. 3.mock sash windows replaced with working sash windows to front elevation. Existing single glazed sash windows replaced with individual paned doubled glazed sash window

**Recommendation: For information, no comment or objection made.**

160109 Anchor cottage, The Heath. Demolition of rear extension and erection of new single storey extension.

**Recommendation: No objection provided the material used is in keeping with the cottage.**

160168 Hallfields Farm, Manningtree Road. Proposal for a single two-bedroom dwelling.

**Recommendation: No objection. Clarification required on who will maintain the verge. Also, to request that the conditions apply as they did on the original application, including a S106 agreement.**

160169 Hallfields Farm, Manningtree Road. To vary Condition 2 of permission 146334 so that the scheme can be built in accordance with drawing 1085 (site plan).

**Recommendation: No objection**

**Proposed: Cllr Regan**

**Seconded: Cllr Frost**

**Agreed by all**

To note- Cavendish House. The container will be removed once they have somewhere to store the equipment. Enforcement officer will be watching to ensure they are removed.

b) Hallfields – Update. Cllr Regan

To note a public meeting will be held on 18<sup>th</sup> April, regarding the affordable housing. Following the meeting DPC will be able to send out a letter to residents detailing how to apply for the affordable housing.

Notices should be going up in the businesses within the village, doctors surgeries, Blackbrook House, etc Communications group to ensure notices are distributed throughout the village.

Another much stronger worded letter to be sent to Hills, as there doesn't seem to have been any improvement at Hallfields regarding obstruction and litter.

It is noted that it was a missed opportunity that UKPN didn't use underground cables to redo the Hallfields Cottages and Appletree Cottages, particularly as they are within the AONB

Cllr Beeton reported that Jonathon Hills may be willing to make a small contribution to the village for a specific project.

Cllr Taylor- land adjacent to Barratts Farm; The application for an office which was refused by CBC has gone to appeal.

**48/16. Playground refurbishment.** Update on fitting of replacement for the non 'talking flowers and repair to roundabout. Cllr Gibbins. Cllr Clark. Ludus have indicated that they will replace the non working talking flowers with a Simon Says board which is an interactive playground piece of equipment used by young children, Many thanks to Peter Everett who completed the roundabout work free of charge.

**49/16. Consideration of play equipment for over 10's.** The Sports and Recreation Group are continuing to look at alternative proposals. Cllr Gibbins and Clark.  
Cllr Gibbins reported that this is work in progress.

**50/16. Damage to Notice Board Heath crossroads.** A replacement notice board has been ordered from Earth Anchors, which will be fitted to the wall with the approval of the resident.  
The clerk is to write to the resident to confirm the agreement.

**51/16. Parish Paths Partnership, and footpath and grass cutting**

- a) To resolve to accept the Service Level Agreement (SLA) from ECC, for the P3 footpath cutting
- b) To resolve to carry out the remainder of the footpath cutting, at a cost of £1100.90, funded by DPC
- c) To resolve to carry out the playing field maintenance at £1000 per annum.
- d) To resolve to carry out regular maintenance on Lamb Corner and Crown Street, at £35.00 per cut. Total £210.00
- e) To resolve to renew the contract with Philip Proctor (Eager Beaver), for the work detailed above.

Following a discussion, it was resolved to agree proposals a-e

**Proposed: Cllr Clark**  
**Seconded: Cllr Follows**  
**Agreed by all**

**52/16 Revised bus timetables- Cllr Follows**

It was resolved to have the new bus times printed and distributed to the village at a cost of £65.00

**Proposed: Cllr Regan**  
**Seconded: Cllr Follows**  
**Agree by all.**

Cllr Taylor suggested we make a donation to the parish magazine for the use as a distribution method. Chair of Comms. Cllr Baker to bring back to a future meeting.

**53/16. To receive reports from Advisory Groups.**

**Footpath Group- Cllr Beeton**

Update on Dedham River Footpath meeting with the Stour Valley and Dedham AONB Trust

Cllr Beeton reported on her attendance of the second meeting of this group. Minutes of meeting will be on the website. Cllr Chapman reported that Simon Amstutz met with Suffolk County Council, and SCC will start to repair the footpath.

Thanks to Brian and Iris for clearing Stratford Road bank of the litter.

**54/16. War Memorial Cleaning.** Update Cllr Baker. One quote so far, awaiting for another quote. Report out at the end of the month. Cost will likely be around £4800 etc.

**55/16. Borough Councillor Locality Budget.** Repair and replacement benches. Cllr Baker.

To note receipt of the BACS payment from CBC

- a) To resolve to instruct Andy Bruce to carry out the renovation and replacement work on the benches, using funds from the Borough Councillor Locality Budget
- b) To approve expenditure of £17.00 from DPC funds, for the purchase of the ground bolts for the new bench, and £108 for carriage.

Following a discussion, it was resolved to approve a-b

**Proposed: Cllr Beeton**  
**Seconded: Cllr Frost**  
**Agreed by all.**

**56/16 Parish Assembly.**

To note the Parish Assembly will be held on 25th April. It is proposed that rather than having a set topic for discussion, the main session should focus on receiving input from the parish on identifying village priorities for the new parish council.

It is resolved to spend a maximum of £20.00 on refreshments.

**Proposed: Cllr Baker**  
**Seconded: Cllr Beeton**  
**Agreed by all**

Reminder to all regarding the Parish Council coffee morning is on Saturday 12<sup>th</sup> March 10-12

**57/16. CALC Meeting 03.03.2016.** Report from Asst. Clerk.

The CALC meeting had a guest speaker, Stephanie Barnes of the North Essex Parking Partnership who gave an overview of the working practices of the NEPP. She highlighted the recent introduction of the Park Safe scheme which called upon the NEPP scheme with parking enforcement officers patrolling in a vehicle to ticket offenders parking inappropriately near schools or other areas where they are needed. The Park Safe scheme can be called upon to operate when requested. A report on the meeting is attached and obtainable from the Clerk \*\*

**58/16. Local Crime.** Asst. Clerk.

There was an attempt to break into a vehicle in Old Ipswich Road. A vehicle was stolen from Bargate Lane and found burnt out in Lawford. A handbag was stolen from a house in Long Road West. A burglary took place in Birchwood Road when cigarettes were stolen. One report of a shed being broken into in Long Road West when a fuel can and funnel were stolen. A garage was broken into on Frog Meadow. Residents are reminded to make sure garden sheds and garages are kept secure.

**59/16. Correspondence.**

- CBC Hand in hand day- 9.30, 17<sup>th</sup> March. Sign cleaning. Volunteers to meet at the war memorial at 9.30
- Queen's 90<sup>th</sup> Birthday Commemorative medal- no action

- Litter bin in the car park was found smashed. CBC are going to replace it.

**60/16. Matters of continuing reference:** BT Manhole.

Public meeting closed- 21.09

*Closed meeting – public not admitted in accordance with the Public Bodies Admission Act 1960*

**61/16. Closed Session.** To discuss and agree quotes for refurbishment of the Sports Pavilion. Three quotes were obtained for the refurbishment of the ladies and gents toilets and referees shower and external painting. .It was agreed that P J Gibbins Ltd would be appointed if he reduces the flooring costs to match the quote from Specialist Flooring. If P G Gibbins does not reduce his costs the Council will recommend Specialist Flooring Co. complete the work. The total cost is £9939.89, which includes the quote from Alan Grego to do the external decoration. Councillors agreed that this quote was approved and could go ahead. The costs are more than was budgeted for but the Parish Council gave full support with the proviso of receiving the Section 106 grant from CBC of £5,000.00.

**62/16. Time and Date of next meeting. Monday 4<sup>th</sup> April 2016 in the Duchy Barn.**

**\*\*Documents available from the Clerk.**