

Dedham Parish Council
www.dedhamparishcouncil.org.uk



Clerk to the Council: Emma Cansdale 2 Goose Green Cottages Colchester Road Wix, Manningtree CO11 2PD	Assistant Clerk to the Council: Brian Hindley 21 Lawford Place Lawford Manningtree CO11 2PT
clerk@dedhamparishcouncil.org.uk	Asst-clerk@dedhamparishcouncil.org.uk
Tel. 01255 871483	Tel. 01206 395579

Minutes of the Parish Council meeting held in the Assembly Rooms on Monday 3rd October
2016

159/16. Apologies for absence.

Asst-clerk Brian Hindley, Cllr Clark

160/16. Declaration of Interest. Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

None

161/16. Minutes

Acceptance of minutes of Monday 5 September 2016

The minutes were accepted as a correct record and duly signed by the chair.

162/16. Update on items from last meeting. Not reported separately.

- CIF Application- The CIF application has been sent and we now await the response.
- Dog bin move- in progress
- Karen Turnbull (CBC) is attending the business breakfast not the November meeting, as stated at the September meeting

163/16 Have Your Say

Report from CBC Cllr Nigel Chapman-

Cllr Chapman reported on the refuse collections in the future, specifically that Dedham will not have wheelie bins.

He also reported that ward Cllr Chris Arnold is also vice-chair of Gt Horkesley parish council, who meet on the same day as Dedham Parish Council, so cannot attend DPC meetings.

164/16. Accounts:

To receive and approve list of cheque payments. **Payment total £^&*(^&^&*(**

Proposed: Cllr Beeton

Agreed by all

165/16. Parish Council precept capping. DCLG

The Department for Communities and Local Government (DCLG) published the [Local Government Finance Settlement Technical Consultation](#) which includes proposals regarding council tax referendum principles for local parish and town councils.

The term referendum principles refers to the requirement to hold a local referendum if the proposed council tax increase exceeds a set threshold; the consultation is considering setting the threshold at which the referendum principles would take effect for a rise in precept of 2% or £5 per year, whichever is higher, as currently applied to principal councils.

There are two important parts of the consultation affecting local councils:

- firstly, the government is minded to extend referendum principles to a number of larger, higher spending local councils;
- secondly the paper states the government is aware that increases in precepts continue to concern local tax payers and is therefore prepared to consider extending referendums to ALL parishes.

At the Annual General Meeting of the EALC the meeting **unanimously voted against** the principle of capping the precept of Parish Sector Councils.

To agree to support the EALC motion against the principle of capping the precept of Parish Council, to respond directly to the consultation and to seek support from the Ward Councillors, County Councillors and Local MP.

Following a discussion, it was agreed that should the capping be extended to smaller parish councils, raising additional income for projects would be very difficult, and the cost of a referendum could outway the benefit. It was therefore agreed to support the EALC motion, and to respond to the consultation, objecting to parish council capping.

Proposed: Cllr Beeton

Agreed by all

166/16. Planning Advisory Group – Cllr Taylor.

a) The following planning applications were received:

162206. Greenacres, Long Road East. Discharge of conditions 3 & 8 of planning permission 151920. (Demolition of existing 1950's bungalow and kennels and construction of low-energy new-build house with standalone garage)

162289. Beechleigh, East Lane. Discharge of conditions 3 and 6 from application 132266.

162338. 1 High Street. Works to Trees in Conservation Area.

162348. Brook House, High Street. Works to Trees in Conservation Area.

162024. Littlegarth Cottages. Princl Lane. Installation of a summer house

There are no details on the website at this stage. .

No recommendations are required for any of these applications.

Development:

- b) Saunders Field (Hallfields) update.
No further update.

167/16. War memorial cleaning – Update Cllr Baker.

Cllr Baker reported that the contractor's declaration has now been received and forwarded to the War Memorial Trust. The contractor will advise when they are able to carry out the work.

Power and water supply will be required on site. It was agreed to ask a resident on Royal Square permission to use their power and water.

168/16. Parking restrictions. Cllr Follows.

- a) Following the public meeting in July, Cllr Follows and Trevor Degville (CBC) have drawn up revised parking proposals, taking into consideration the views given at the meeting. The Environmental, Safety and Infrastructure Group and Parking Group met on 22nd September and, having looked at the proposals, recommended the following revisions:
- Crown Street. The whole of the footway and grass verge on the west side to be No Parking at any time. **Agreed**
 - Crown Street. 11 to the bend beyond Coppins. **Agreed**
 - Crown Street junction. Parsons Field on the south side of the junction, not to extend the no parking so far past the 3 large houses but to be just a normal junction marking up to the first of the large houses. **Agreed**
 - Southfields junction. Crown Street, extend the no parking in Southfields to over the bridge so that in an emergency there is clear passage for emergency vehicles. **Agreed**
 - Manningtree rd. Junction extending along the front of Hallfields in Crown Street, and to Apple Tree Cottage, on Manningtree Rd, both sides, no parking at any time. **Agreed.**

Points raised by councillors and residents:

- *A consequence of removing parking could be an increased speed of vehicles. It was agreed to add this area to the community speed watch schedule to mitigate any increase in speed.*
- *Sometimes it is useful to allow some parking to slow traffic.*
- *The Crown Street section is particularly dangerous, with traffic often facing oncoming traffic whilst manoeuvring around parked vehicles.*
- *The restrictions MUST be enforced.*
- *That parking issues arose in two discrete areas (a) village problems i.e. school, sports etc.(which are year round) and (b) visitors, which tend to be seasonal. Different solutions may be required for both.*
- *Relevance of Walking bus? School has decided this is not happening at present.*

The consensus of opinion was that notwithstanding the concerns raised the safety risks identified outweighed these and that action needed to be taken to address these.

To receive the recommendations and agree to submit the application to CBC.

To note

- a) an additional 16 parking spaces have been sourced within the Mill Lane carpark and to agree to investigate additional parking availability within existing car parks. **Agreed**
- b) To agree to investigate the land availability for new car parking facilities within the village to accommodate additional recreational and school parking. **Agreed**

*Are there any sites for investigation? There are some, but additional work will be required before approaching landowners.
Longer term parking within the village is going to get worse and will need resolving at some stage.*

- c) To agree to request a Vehicle Activated Sign (VAS) on Castle Hill coming into the village from The Heath. **Agreed Ask ECC for best site, there or lower down the hill**
- d) To agree to investigate the establishment of additional footway in Crown Street, on the bend around Hallfields House and linking up to existing footway. An approach to the LHP for funding would enable a safer passage for Pedestrians along to the Doctors' Surgery in Manningtree Road. **Agreed**

Proposed: Cllr Follows
Agreed by all

169/16. Dog Fouling. Proposed Public Space Protection Order (PSPO) Consultation regarding anti-social behaviour of dogs. Asst.- Clerk
Following a discussion, it was agreed to support the PSPO and submit the response to CBC.

Proposed: Cllr Beeton
Agreed by all

Item moved up into the public session, as details of a commercially sensitive nature will not be discussed.

176/16- Lighting

- a) Mill Lane- To agree to instruct A & J Lighting to replace the 2 existing Mill Lane lights, with LED's, at a cost of £13900.00.

Proposed: Cllr Follows
Agreed by all

- b) Duchy Barn- To review the quotes and appoint a contractor to install a PIR light on the Duchy Barn shed.

The clerk reported that DPC were still waiting for quotes for this work, and it would be brought back to the November meeting.

170/16. Local crime report.

- Two vehicle broken into on Birchwood rd and Old Ipswich Rd.
- Attempt to break into a shop.
- Theft of motor vehicle on Crown St- keys left in the vehicle.
- Burglary at the Essex Rose Tea Rooms.
- Burglary in house on Mill Lane.
- There have been reports of a crime on Friday 30th September in Crown St during the day. A resident disturbed someone in the act of burgling their home. A police helicopter and officers with a dog handler searched in vain for the suspects. Nothing was stolen.

171/16. Correspondence. Clerk

- Request for a memorial tree. **It was agreed that the Sports and Recreation group would investigate the options for a memorial bench, or other suitable alternative.**
- A visitor has asked for a parking ticket to be revoked. The clerk has passed it on to NEPP.
- DPC received a letter from a Mill Lane resident complaining about tourists. Clerk to respond.
- DPC received a thank you card from the Haddock family, regarding the memorial ceremony and tree.

- 5 Church View, a shared ownership property on Long Road West is up for sale.
- **Sheila EA. Sheila- did you want to add a short relevant note on this.** To be added to the November agenda.
- Dedham Playing Fields were once again successful in the Playing Field Awards.

172/16. Matters of Continuing reference. – BT Manhole leakage.

173/16. Date and time of next meeting: Monday 7th November 2016 7.30pm

The meeting to be closed to the public in accordance with the Public Bodies Admission Act 1960

174/16. Leases

- To note the legal advice received from Fisher, Joes, Greenwood, Solicitors in respect of leases held by DPC.
Following a discussion regarding the legal advice it was agreed that Councillor Baker would speak to the relevant clubs. The Finance Committee will also investigate any irregularities on The DPC asset register.
- To resolve to instruct FJG to draw up new leases where recommended, to a maximum fee of £1000.00.
**Following a discussion, it was agreed that Cllr Baker speaks to the relevant clubs and explain the current situation.
Leases to be drawn up subject to the outcome of the discussion.**
- To resolve to ask the Finance Advisory Group to consider the financial implications of the legal advice and make recommendations accordingly to DPC.
Following a discussion, it was agreed that Cllr Baker would approach the relevant clubs, the Clerk and Cllr Herbert would meet to discuss the asset register, and the Finance Advisory Group would meet soon, to discuss the financial implications.

Proposed: Cllr Beeton

Agreed by all

175/16- Handyman

Following the placement of an advert for a village handyman, 2 responses have been received. To agree that the personnel committee draw up terms and interview the applicants.

Following a discussion, it was agreed that the personnel committee would draw up terms for a handy man, and approach and interview applicants.

Proposed: Cllr Beeton

Agreed by all

Emma Cansdale
Clerk to Dedham Parish Council