



Dedham Parish Council

www.dedhamparishcouncil.org.uk

Clerk to the Council: Emma Cansdale
2 Goose Green Cottages
Colchester Road
Wix, Manningtree CO11 2PD
clerk@dedhamparishcouncil.org.uk
Tel. 01255 871483

Assistant Clerk to the Council: Brian Hindley
21 Lawford Place
Lawford
Manningtree
CO11 2PT
Tel. 01206 395579

Minutes of the meeting held on Monday 1st February 2016

Attendees: Cllr Beeton, Cllr Follows Cllr Baker Cllr Clark Cllr Regan Cllr Taylor Cllr Frost.
Asst. Clerk Brian Hindley Clerk Emma Cansdale.

21/16. Apologies for absence.

None

22/16. Declaration of Interest. Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

Cllr Clark- Chairman of Dedham Sports Club

23/16. Minutes

The minutes of meeting dated 11th January 2016 were accepted as a correct record and duly signed by the chairman Cllr Beeton

24/16. Update on items from last meeting. Not reported separately.

The Asst-clerk reported that he had attended the EALC meeting. Key points: Slight increase in costs for training courses. All authorities were putting up the precept by at least inflation levels. All urban potholes have been repaired, ECC are now focusing on rural potholes. CIF will be available next year.

Clerk: The Clerk reported that she had been in contact with ECC regarding the drainage issues around Dedham, particularly Brook St/Crown St/ Southfields and East lane. She hopes to meet with the drainage officer in the coming weeks, and to be supplied with the gully cleaning schedule. The Clerk also reported that she should be meeting with the ECCC Flood and Water Management team, and the Maintenance team regarding the water issue and breakout on the bridge at Stratford Rd.

Cllr Clark added that Black Brook is a vast improvement since the Environment Agency carried out their work.

Action: Clerk

25/16. Open session. Have your Say.

Cllr Anne Brown ECC & CBC reports.

County: Cllr Brown reported that she had attended the first LHP in 8 months. They are looking at the projects on the list. Dedham has a request for a VAS on Ardleigh Rd. One of the officers will be in contact asking for a preferred location. **Councillors are to provide any suggestions to Cllrs Beeton and Follows (cc the Clerk)**

Cllr Brown also asked DPC to check the ECC website, under LHP for the project lists, to ensure they are happy with the projects that impact Dedham.

Action: All, Cllr Beeton, Cllr Follows

Borough: Cllr Brown reported CBC is engaging in the national 'Clean for the Queen' initiative. *Discussed later on the agenda.* She also reported that she is considering putting the Zone Team and the Rangers together.

Public:

Hallfields- A resident has been in touch with Hills regarding the amount of litter being left around the site, and large vehicles blocking access in and out of the properties there. DPC to write to Hills and copy CBC in, as access for residents should be maintained.

Cllr Gibbins (as a resident) added that when Affinity Water had the lane closure his grass verge was severely churned up. He has written to AW, but has yet to receive a response.

The Clerk is to send full details of the issues to Cllr Beeton, who will write to Hills and CBC.

The Clerk is to also ask the Ardleigh Practice Manager if they have had any issues with the Hallfield site, and to request they also write to CBC if they have.

The DVS reported concerns regarding the installation of overhead electricity cables, when they should be underground. Cllr Brown and Cllr Regan will check the position regarding the electricity supply with CBC. Cllr Brown also reported that Cllr Nigel Chapman will be attending the next DPC meeting, and may be able to answer some of the planning questions relating to the site.

Action: Clerk, Cllr Beeton

Village Neighbourhood Plan- A resident asked why a NHP is not being carried out by the PC at this time. Cllr Beeton reported that upon advice from CBC it had been suggested that given its siting within the AONB it would be preferable for Dedham, at this stage, to feed into the CBC Local Plan, rather than develop their own NHP. The resident requested that some funds should be put aside for the hire of a consultant should the need arise. It was agreed that a NHP has not been precluded, and may be picked up by the new council that could also consider the allocation of funding as appropriate.

26/16. Accounts.

Approval is sought for the payment of the listed expenditure, list attached. Clerk *

Proposed: Cllr Beeton

Seconded: Cllr Taylor

Agreed by all.

The Clerk clarified the position on the CCTV payment. However a question was raised regarding the CCTV direction, which will be investigated further.

Action: Clerk

27/16. Planning Advisory Group.

a) To resolve to approve the following applications.

160088. Dalebrook House Brook Street. Crown reduction to two lime trees of 30% and reduction of small holly tree.

Recommendation: Already agreed by CBC

160047. Salmons Farm Long Road East. Replacement garage, single storey rear extension to form garden room and swimming pool enclosure.

Recommendation: No objection to the replacement garage and extension. Reservations over the size on the pool and enclosure.

160015. The Post Office High Street. Proposed alterations to make property habitable.

Recommendation: No objection in principle. Detail must be agreed by the Historic Buildings and Areas officer.

152882. Hallfields Farm Manningtree Road. Variation of Conditions.

Recommendation: Objection. DPC supports the objection from the Dedham Vale Society and asks that the carefully agreed designs should not be subject to variation.

Proposed: Cllr Gibbins

Seconded: Cllr Frost

Agreed by all.

Cllr Regan reported the following:

Cavendish House, Coggeshall Rd- Enforcement is ongoing regarding containers on the site.

Another change to the garage has been made, making it smaller. The status of the field still unknown- CBC are investigating.

Bracken, Long Rd West- Building work has begun on a property that has had a refused application. Details have been sent to enforcement to ensure the work is within permitted development.

Hallfields- There has been no communication on the agreement between Hills and the Housing Association. However, on Thursday 4th February Cllrs Beeton and Taylor are meeting with CBC and a representative from the HA. Therefore DPC anticipate the agreement will be in place in time for a public session in April.

East Bergholt Neighbourhood Plan. Public consultation has now begun and will end at 5pm on Tuesday 1st March 2016. Comments can be made here: www.babergh.gov.uk/EastBergholtNDP

28/16. Sports Pavilion Project.

A detailed specification has been drawn up for the refurbishment work required in the Pavilion. Three quotes are being negotiated and a report will be submitted at our next Parish Council meeting with recommendations.

29/16. Playground refurbishment.

Cllr Gibbins and Cllr Clark reported that the roundabout will be welded this week (weather permitting) and the edging has been repaired.

30/16. Consideration of the purchase of an aerial runway for the use of the youth of Dedham. Cllr Beeton and Gibbins reported on the proposed suggestion for a zip wire for 'teenagers' in the village. Following this report, a number of residents gave their views. The key points raised were:

- Understand that zip wires are very popular with teenagers – but does this have longevity?
- Safety is a big concern.
- Concern over inappropriate use (during the day)
- Concern over inappropriate use (at night)
- Concern over the noise- both the zip wire itself and those using it.
- Concerns over privacy- raised platform and need to provide zip wire elevation.
- Appropriateness of location within the AONB
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The Clerk then read out correspondence from residents both in favour and objecting to the proposal.

Councillors gave their views, many reiterating the points above, some in favour, most not in favour.

Upon hearing all the comments and discussion, Cllr Gibbins chose to withdraw his proposal; However, the Sports and Recreation Advisory Group will continue to look at ideas and equipment for the over 10's (not excluding a zip wire), and will bring back further proposals to a future meeting. These will include terms of reference for what is required and to set parameters. A full H&S assessment will be carried out, and insurance implications investigated. A consultation plan will also be agreed.

Action: Sports and Recreation AG

31/16. Damage to Notice Board. Heath crossroad. The company that supplied the notice boards has estimated that a replacement board will cost £550.85, not including VAT. It is resolved to replace the notice board at a cost of £550.85

Propose: Cllr Beeton

Seconded: Cllr Baker

Cllr Clerk abstained, all others in favour.

Carried.

It is noted DPC need to review the insurance policy before renewing.

Action: Asst-Clerk, Clerk

32/16. To Receive Reports from Advisory Groups.

- a) **Business Communications and Media Advisory Group** .Meeting. 13.01.2016.
Cllr Baker. Reported the following:
Progressing- Business directory, they will expand the website, rather than produce a hard print directory, which will become outdated very quickly.
John Goldsborough- John has agreed to join the group and will also do additional work on the website.
Lunch club- There is item in the parish magazine to see if there is an interest. If so, a proposal may come back to the Parish Council
Broadband- Cllr Taylor will be preparing an update for the parish magazine.
- b) **Strategic Planning and Advisory Group**. Meeting 25.01.2016.
Cllr Beeton reported that further consideration has been given to the sites under the CBC Local Plan Call for Sites which will be fed back to CBC. CBC do not appear to have made their decisions yet.
Additionally, Cllr Beeton sought to clarify the Groups desire to amend the criterion relating to the size of any development as follows:
Minimum and maximum of 5 and 15 properties is the total figure for Dedham, not per site. This was agreed
The Strategic Development AG have agreed to hold off any further work on a Strategic Development Plan until after the election in May
Action: Cllr Beeton
- c) **Bus timetable.** Cllr Follows reported that the timetables have been accepted by ECC and come into force on the 11th April. She would like to get a copy of the timetable to all residents. An item covering printing costs will be added to the next agenda.
Action: Clerk, Cllr Follows.

33/16. War Memorial Cleaning.

Cllr Baker reported that DPC are through first hurdle regarding a grant. The War Memorial Trust will make a decision at the end of March. The Historic Building and Areas officer will advise on requirements depending of method of cleaning used to ensure it complies with National Heritage regulations.

34/16. Borough Councillor Locality Budget.

It is resolved to request allocated Ward Councillor funding of up to £1,000 to repair two benches (Stratford Road and near to War Memorial) and to replace one bench (The Heath.)
Total cost £950.00

Proposed: Cllr Baker

Seconded: Cllr Taylor

Agreed by all.

35/16 Telephone box- It is resolved to repaint the telephone box at a cost of £220.00.

Proposed: Cllr Gibbins

Seconded: Cllr Regan

Agreed by all

Action: Cllr Gibbins, Asst-clerk

36/16. Parish Council Elections. Confirmation of informative coffee morning to be held in the Duchy Barn Saturday 12.03.2016. 10.00am to 12 midday.

It is resolved to produce media to advertise the event at a maximum cost of £50.

Proposed: Cllr Beeton

Seconded: Cllr Baker

Agreed by all.

Action: Cllr Baker, Clerk

36/16. Dedham Primary School

- a) Queen's birthday celebration. The Clerk reported on the schools proposed plans for the Queen's Birthday celebrations, which include a family service at the Church, picnic in the vicarage and a flower festival. DPC will have a formal item on the next agenda, with suggestions for input into the celebrations.

It was also agreed to register for the 'Clean for the Queen' weekend on the 4th-6th March.

Action: Clerk, Cllr Beeton. *Volunteers and ideas requested from all.*

- b) It was resolved to allow Dedham Primary school use of the playing field on the 10th March to hold a cross country run.

Proposed: Cllr Clark

Seconded: Cllr Baker

Agreed by all

37/16. Local Crime. Asst. Clerk.

There have been a number of offences of 'making off without payment' from the Birchwood Service Station. A canoe has been stolen from Mill Lane and two vehicles in the village had attempted thefts and some tools were stolen from a vehicle parked overnight at Birchwood Road. The most serious occurrence was that two bricks had been dropped off the Stratford Road bridge over the A12 and had struck a vehicle windscreen. There were no reported injuries. Graffiti on the Birchwood Road bus shelter has been removed.

38/16. Correspondence. Clerk.

To receive copies of emails from a resident, raising a complaint about the lack of response from the Borough Cllr, regarding a planning issue. Noted.

39/16. Matters of Continuing Reference. BT Manhole. It is resolved to write to the MD of BT Open Reach regarding dissatisfaction on this issue, and to use Twitter and Facebook.

Proposed: Cllr Beeton

Seconded: Cllr Taylor

Agreed by all

Action: Cllr Beeton, Clerk

40/16. Meeting dates.

4th April

25th April Parish Assembly- Assembly Rooms

16th May Annual Meeting of the Parish Council.

Councillors are asked to consider topics for the Parish Assembly.

40/16. The next meeting will be on Monday 7th March 2016 in the Duchy Barn.

Meeting closed 9.40

* Documents available from the Clerk

Date 07.03.2016

Signed.....