



## Dedham Parish Council

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Minutes of the Meeting Monday 5th December 2016 at 7.30pm

**Present:** Cllr Sheila Beeton (chairman), Cllr Nicola Baker (vice-chairman), Cllr Kevin Taylor, Cllr Ann Follows, Cllr Jane Meakin, Cllr Jeffrey Herbert

### 198/16. Apologies for absence.

**Cllr Christine Frost**

**Cllr Chris Clark**

**199/16. Declaration of Interest.** Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

Cllr Taylor- non pecuniary

Cllr Beeton

Cllr Baker- non-pecuniary

### 200/16. Minutes

The minutes of the meeting held on Monday 7th November 2016 were accepted as a correct record and duly signed by the chair.

### 201/16. Update on items from last meeting. Not reported separately.

- Dog Bin move –completed.
- Mill Lane LED's-completed.  
The clerk to request the hedge is cut back near both lights..
- War memorial cleaning. The scaffolding was erected 5/12 with the cleaning commencing 7/12
- Mobile phone coverage – in progress.
- Removal of brick bus shelter. Completed
- Lighting Duchy Barn. Commencing 7/12
- Japanese knotweed. Native Landscapes have been appointed to treat the work over a 5 year period.
- Flower tubs in High Street. The 5 tubs have been completed, but the 2 by the pump are outstanding.
- Handyman update. Open until 19<sup>th</sup> December. The post should be advertised on other social media outlets.

## **202/16. Have your say**

Cllr Nigel Chapman, Ward Councillor sent the following report:

The main items on the CBC agenda concern the legal agreements to form the Garden Communities companies to build the new villages/towns to the east and west of Colchester and the financial report that primarily outlines the increases in charges across the whole range of CBC's fees. Locally, enquiries etc concerning the Local Plan continue to keep me very busy; Councillors may be interested to know that the next stage of the Plan will be published for discussion at the Committee meeting on 7th February"

Report from Anne Brown Essex County Councillor. No report.

Residents from Ardleigh raised concerns on Planning Application 16/01332/FUL | Erection of a new office (B1 use) and a replacement 'fishing lodge' with associated access, parking and landscaping. | Land to The East of Clover Way Ardleigh Essex CO7 7PT (Tendring District Council)

The application is to enable Anglian Water to relocate offices from Haven Way to Ardleigh Reservoir (150 employees.) It was reported that there will also be major infrastructure work at the reservoir over the next few years. Between the office relocation and infrastructure improvements, there will be a great increase in traffic. The group opposing this application anticipate around 800 vehicle movements on and off Ardleigh Reservoir each day. The group request that Dedham Parish Council consider the impact the application will have on Dedham, particularly the impact on traffic and pollution, with potential additional strain on routes through Dedham to Ardleigh from the A12 (Lamb Corner, Ardleigh Rd, Spring Lane, Dead Lane, Wick Lane.)

It was agreed to bring the application to the January meeting ahead of the deadline on 25<sup>th</sup> January.

## **203/16. Accounts:**

- a) To receive and approve list of cheque payments.

**Proposed: Cllr Herbert**

- b) To resolve to move to online banking with Barclays.

**Proposed: Cllr Taylor**

- c) To resolve to amend the banking mandate to include Cllr Follows as a signatory.

**Proposed: Cllr Taylor**

- d) To approve the expenditure of up to £500.00 for a parish council laptop.

**Proposed: Cllr Taylor**

**All Seconded: Cllr Beeton**

**Agreed by all.**

## **204/16. Planning Advisory Group. Cllr Kevin Taylor**

- a) **The following planning applications were received:**

162750. Beechleigh, East Lane, Application to discharge condition 6 of planning permission 132266.

*Recommendation: No objection*

162755. Marylee, Crown Street, Erection of detached garage.  
*Recommendation: No objection.*

162800. Cathay, Coopers Lane, Single storey rear extension and canopy to front, and internal reconfiguration.  
*Recommendation: Objection due to lack of information regards to what the garage was being used for.*

162874. Unit K, Gun Hill House, Ipswich Road. A two storey modular office building, fully compliant to L2A on land to rear of Gun Hill House.  
*Recommendation: Langham have commented.*

162902. Cavendish House, Coggeshall Road, Attached garage.  
*Recommendation: No objection.*

162643. Land Adjacent to Dedham Hall Business Centre, Brook Street, Proposed signage - Plastic coated alloy sign board with local information and map for orientation to local area, local footpaths and amenities mounted on oak posts.  
*Recommendation: No objection*

162968- Keepers End. Side Extension.  
*Recommendation: No objection*

**Proposed: Cllr Taylor.**  
**Agreed by all**

b) Saunders Field.

Cllr Beeton reported another poor response from Chelmer Housing Provider, regarding the allocation of the affordable housing at Saunders Field. The clerk reported that an informal conversation with Colchester Borough Homes revealed all the one-bed, the four-bed and all bar one of the two-bed properties have been let to residents with a Dedham Connection (verified by CHP not CBH). The remaining two-bed has been opened to the next band, residents with a connection to Gt Horkesley, Langham and Boxted. Formal confirmation from CHP has not been received.

A resident reported to the DPC that when she contacted CHP to find out the outcome of her application, they claimed she had not made one and they had no record of it. The resident confirmed she had made the application, had received confirmation of the application and had received 2 phone calls to confirm parts of her application. This raised serious concerns regarding the potential for other applicants to have slipped through the cracks.

It was agreed that Cllr Beeton would address these issues with CBH and CHP.

**205/16. Business Breakfast.**

Cllr Baker reported the following points:

- The businesses did not support a Business Association.
- Crime prevention- concerns were raised on how the police responded to some events particularly at the Essex Rose. The PC present was going to send someone to discuss the issues with them.
- There were concerns regarding the lack of publicity advertising the village, to prevent too many people coming in, during the peak season.
- DPC are going to find out some accurate information on business rates.
- Cllr Baker will attend a Munnings event, with Suffolk County Council about tourism in the Dedham Vale.

The items to be picked up by the Business group.

**206/16. Footpath Service Level Agreement with ECC**

To receive a report from Cllr Follows.

Cllr Follows reported that the cutting has been completed for the year and the current contractor is not continuing. The Service Level Agreement with ECC is ready for signing, and ECC are not making any changes (meterage or rate of pay). She is looking to start in April rather than May, and is going out to tender for the work. The clerk will write to potential contractors, and the contract will be advertised publicly.

It was agreed to go back to Essex County Council, if DPC are unable to find a contractor willing to do the work at the current ECC rate.

To approve a budget of £100 for advertising the contract in the local media.

Cllr Beeton moved an amendment to £300.00 for advertising.

**Proposed: Cllr Beeton**

**Seconded: Cllr Follows**

**Agreed by all.**

**207/16. Monks Lane 'Footpath'.** *Cllr Baker and Cllr Taylor did not take part in the vote due to a declared non-pecuniary interest*

To resolve to request that ECC change the designation of path 47 which joins the two ends of Monks Lane from a byway to a bridleway on safety grounds.

**Proposed: Cllr Beeton**

**Seconded: Cllr Follows**

**Agreed**

**Clerk to write to Cllr Brown to request the change.**

**208/16. Training.**

To resolve to commission a training session for Councilors and Clerks from the Local Government Public Advisory Service at a cost of £125 plus £25 mileage.

**Proposed: Cllr Baker**

**Seconded: Cllr Beeton**

**Agreed by all**

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**209/16. Introduction of Rev. Antony Wilson to Dedham Parish Council.**

Rev Antony Wilson addressed the council and raised the following points:

meeting on Monday 12<sup>th</sup> with the YMCA, and Rev Wilson asked if anyone from DPC want like to come along to that. Cllr Taylor agreed to attend representing the parish council.

- Chestnut Tree in the vicarage. Dedham Vale Tree Surgery has advised DPCC on the tree and will be managing the slow and steady decline of the tree.

They will be coming back in February, drawing it back in. It will be done in February as it's the most dormant. The presenting issue is it is pushing the wall out. Signs will be placed on the wall and a structural report will be carried out. DPC recommended that he to speak to Cllr Anne Brown and ensures the appropriate planning permission for the tree work and to put signs up on a listed wall, is sought.

### **Environment, Safety and Infrastructure.**

#### **210/16. Residents meeting**

Cllr Meakin and Cllr Follows reported the following:

The follow up meeting was held with the CBC representatives in attendance. CBH maintenance issues were raised with them on behalf of the residents at the meeting, and they were going to address them.

#### **211/16. Parson's Field Play Area.**

- a) To receive a report from Colchester Borough Council regarding the possible decommission of the Play Area on Parsons Field\*

The clerk read the report which detailed plans to decommission the play area and return it to open space. Compensation to the PC was proposed to accommodate for the potential additional use on the PC facilities if the other play area is closed.

- b) ESI Recommendation: To resolve to remove play area and return to open space as proposed by CBC
- c) ESI recommendation: To allow CBC to install picnic benches near the DPC play area on the playing field, as described in the CBC report.
- d) ESI recommendation: To resolve to pursue the potential for turning the Parson's Field play area/ open space into a parking area

Following a discussion, it was agreed to return items b) and c) to January's meeting, after discussions with CBC planning. There are concerns that retuning the site to open space first, will make it much more difficult to obtain permission to turn the area into additional parking for the school.

It was resolved to pursue the potential for turning the Parson's Filed play area into additional parking for the school.

**Proposed: Cllr Baker**

**Seconded: Cllr Beeton**

**Agreed by all**

**212/16. Lighting update.**

Following a discussion, it was resolved to establish a working party with a representative from each advisory group with terms of reference to investigate and recommend improvements in village lighting.

**Proposed: Cllr Follows**

**Seconded: Cllr Beeton**

**Agreed by all**

Areas for investigation include the High Street, Drift, Tennis Club.

Working group: Cllr Frost, Cllr Follows, Cllr Beeton, Cllr Taylor and the Clerk.

**Sports and Recreation**

**213/16. Tennis Club.**

It was resolved, in principle, to allow Dedham Tennis Club to construct an access path from the Drift to the Tennis Pavilion, subject to all necessary consents and subject to final approval by DPC on the route, construction and maintenance arrangements.

**Proposed: Cllr Baker**

**Seconded: Cllr Meakin**

**Agreed by all**

**214/16. Tennis Club.**

It was resolved to grant Dedham Tennis Club a new 20-year lease subject to legal agreement

**Proposed: Cllr Baker**

**Seconded: Cllr Beeton.**

**Agreed by all.**

Awaiting formal feedback from the tennis club

**215/16. Sports Field.**

Following a discussion, it was resolved to re-site two items of wooden adult fitness equipment to a new site on the Sports Field at the request of the Tennis Club.

**Proposed: Cllr Baker**

**Seconded: Cllr Taylor**

**Agreed by all**

**116/16. Website and Broadband Cllr Taylor**

- a) To receive a report on Broadband

Cllr Taylor reported that all phases throughout the village, for planned upgrade have been completed. Lamb Corner was planned for the next phase, however, it has been taken on by a commercial company, and will now not fall into the Essex Upgrade.

- b) To receive a report from Cllr Taylor on the website.

Cllr Taylor reported that the new website was running parallel to our existing one.

- 6 c) It was resolved to migrate the existing website to the Essex Info site.

**Proposed: Cllr Taylor**

**Seconded: Cllr Beeton**

**Agreed by all**

**There was a vote of thanks to John Goldsbrough for all the work in developing the site.**

**217/16. Dog Fouling on the Playing Field**

It was resolved to advise CBC of the continuing dog fouling on the Sports Field/ Football Pitch and to implement regulations under the Public Space Protection Order (PSPO) in respect of the antisocial behaviour of dog fouling.

**Proposed: Cllr Taylor**

**Seconded: Cllr Meakin**

**Agreed by all**

To investigate signs warning the dangers of dog fouling to children's health.

**218/16. Churchyard Donation**

It was resolved to grant Dedham PCC £250.00 for the maintenance of the churchyard.

**Proposed: Cllr Taylor**

**Seconded: Cllr Beeton**

**Agreed by all**

**219/16. Barrier and small fence from Royal Square to The Drift.**

It was resolved to appoint a contractor to carry out the necessary painting and repair work on the barrier and fence into The Drift.

**Proposed: Cllr Baker**

**Seconded: Cllr Taylor**

**Agreed by all**

**220/16. Local Crime Report.** Asst. Clerk. There was little crime reported lately apart from an attempted theft from a motor vehicle. There was also the continuing making off without paying at the Shell Filling Station on the A12.

**221/16. Correspondence.**

The clerk reported on a letter from a student looking to explore development within conservation areas. Cllr Taylor agreed to speak to the student.

**222/16. Matters of Continuing Reference.**

**223/16. Date and time of next meeting.** 09.01.2017. 7.30pm. Duchy Barn.

*This section of the meeting will be closed to the public in accordance with the Public Bodies Admission Act 1960 due to items of a commercially sensitive nature.*

**224/16. Barrier and fence paint and repair.**

*Cllr Beeton did not take part in the discussion or vote due to a declared non-pecuniary interest.* 2 quotes for the repaint and repair of the small section of fence and barrier on Royal Square, to The Drift were received and following a discussion, Cllr Baker suggested that if it cost less than £200, the barrier should be replaced, rather than repaired. It was agreed to appoint Alison O'Reilly to complete the fence painting at £75.00 and the barrier replacement up to a cost of £200, or repair at £165.00

**Proposed: Cllr Baker**

**Agreed**

**225/16. Relocation of wooden gym equipment.**

Cllr Beeton asked if the relocation would compromise anything else, but it was agreed it would not and they would be best grouped together.

Cllr Herbert made an amendment to relocate the equipment with the cost split 50/50 with the Tennis Club.

Quotes for the relocation of two items of wooden gym equipment were received, and it was resolved to appoint Andrew Bruce at a cost of £150.00 plus VAT.

**Proposed: Cllr Baker**  
**Agreed by all**

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