



Dedham Parish Council

www.dedhamparishcouncil.org.uk

Clerk to the Council: Emma Cansdale
2 Goose Green Cottages
Colchester Road
Wix, Manningtree CO11 2PD
clerk@dedhamparishcouncil.org.uk
Tel. 01255 871483

Assistant Clerk to the Council: Brian Hindley
21 Lawford Place
Lawford
Manningtree
CO11 2PT
Asst-clerk@dedhamparishcouncil.org.uk
Tel. 01206 395579

Minutes of the Parish Council held at 6.30pm on Monday 13.04.2015 at the Duchy Barn Dedham.

Present: Cllr's Sheila Beeton, Tony Regan, Nicola Baker, Chris Clark, Christine Frost, and Ann Follows.
Brian Hindley Asst. Clerk, Emma Cansdale Clerk

Closed meeting-public not admitted In accordance with the Public Bodies Admission Act 1960

1. Apologies: Cllr Kevin Taylor, Cllr Peter Gibbins.

2. Declaration of interest: None

3. Refurbishment of the Children's Playground.

a) Following a discussion, it was resolved that DPC accept the recommendations of the Playground Refurbishment Working Group for the preferred contractor, Ludus, at a cost of £ 40,852.00 excluding VAT. **Action BH, PG**
A number of issues were resolved with the following results:- 1) Check basket swing is DDA approved. 2) Opening date expected to be during first two weeks of July. 3) Authority to be obtained for use of 106 funds and CIF funding authority before signing contract. 5) Invitations to be extended to ECC and CBC officials involved in funding. 6) Primary School to be consulted about the opening.

Proposed: TR Seconded: NB Action: BH IH PB

b) It was agreed to obtain quotes for the painting of the swing frame and roundabout which will be funded by DPC directly

Proposed: NB Seconded: SV Action: EC

c) It was agreed to obtain quotes to cut back the holly hedge which will be funded by DPC

Proposed: NB Seconded: TR Action AF/EC

d) It was agreed to seek advice from CBC regarding the overhanging oak tree.

Proposed: CC. Seconded SB. Action BH

Week ending 6th June, removal of bark chippings.

4. Replacement of Notice Boards.

Report received from Ass.t Clerk. Following a discussion it was agreed to seek two more quotes for the replacement of three notice boards: Forge Street, junction of Brook Street. Bargate Lane and Royal Square. **Action BH**

Chair opened the session open, public admitted Opened 7.30pm

Additional item- Cllr Vinter, handing her resignation in at the end of the meeting. Increased work commitments. The Chairman thanked her for all her work.

5. Minutes: Acceptance of the minutes of 02.03.2015. These were agreed and signed by the Chair, with the addition that Cllr Chris Clark was in attendance.

Minutes from the Personnel Committee December 2015, noted.

6. Clerks reports

The Clerk and Asst. Clerk gave their report.

Actions: None

7. Open Session – Have Your Say.

Members of the Public are invited to comment on any items on the agenda.

A member of the public raised the issue of the apparent use of a plot of land adjacent to Church View, Long Road East. Cllr Regan gave a review of planning regulations and that he had reported this matter to CBC Planning Enforcement of any action they may deem necessary. The Asst. Clerk said he would advise a resident concerning the trees that were very close to the residents home. **Action BH.**

a) Report from County Councillor Ann Brown.

b) Report from Ward Councillor Mark Cable

Neither Councillor was in attendance. Cllr Cable had given his apologies.

8. Accounts:

The council received a report on balances and cash flow from the Clerk.

The payments on *appendix 1* were approved. Signed by Cllr Regan and Cllr Beeton.

Proposed: SB Seconded: SV

9. Planning Advisory Group.

The following planning applications had already been accepted and recommended by the Advisory Group and agreed by all Councillors in view of the restricted consultation period. The Clerk used her delegated powers to inform the CBC of the Council's decisions.

150273. 2 Lower Barn Farm Cottage, Manningtree Road.

Demolition of extension and construction of two storey side extension and porch canopy.

Inside AONB outside village envelope. Two storey rear extension. Outside AONB outside village envelope.

The plot is large enough to absorb the extension which seems in harmony with the present construction.

Recommendation- No objection.

150339. Mill House, Mill Lane.

Internal alterations. Conversion of brew house to annexe (staff accommodation) and conversion of stable to ancillary accommodation. Grade 2 listed in conservation area.

Pre-app advice taken from Libby Kirkby-Taylor and a thorough design and access statement prepared.

Recommendation- no objection, subject to the attachment of conditions preventing the sale of the stable conversion as a separate dwelling (as offered by the applicant).

150388. Monks Hood, Monks Lane North.

Demolition of conservatory and erection of single storey side extension. Inside AONB outside village envelope.

Recommendation- no objection.

150437. Knights Manor, East Lane.

Demolition of garage and erection of new garage. Grade 2 star listed. Inside AONB outside village envelope.

The demolition has been carried out because the garage was falling down. The new garage is designed in keeping with the style of the house and is in the same area as the old one. All the work on the house is lengthy, painstaking and to a high standard and the new garage looks to maintain this policy.

Recommendation - no objection.

NB did not partake in the earlier discussion of 150388

10. Hallfields:

a) Cllr Regan gave an update on the Hallfields development

Cllr's met with Mr Bacon, regarding housing allocation at CBC. Concerns on how it would be allocated, following being asked to approve an agreement on allocation. Had to be agreed before S106. Mr Bacon to provide DPC a document for residents on the procedure for applying for affordable housing. Asked if not filled with Dedham people, then who? (been previously assured there are adequate numbers from Dedham). Has to be CBC and Essex (ie, not Ardleigh, Stratford St Mary)

b) Cllr Beeton gave a report on the selection procedure for prospective tenants.

11. The Assistant Clerk gave a report on the Working in Partnership with Police and Crime Commissioner held on 25.03.2015. (appendix 2)

Community Agents raised- get as much publicity to residents about them.

Commissioner and Chief Constable doing their best despite funding cuts.

NAPs will be resurrected.

12. Cllr Follows gave a report on the grant from AONB and Stour Valley Project for amenity work around Mill Pond.

DPC formally approved acceptance of a grant of £1,900 from the Dedham Vale ANOB Sustainable Development

13. Use of Playing Fields for events

Following a discussion, the criteria for use by third parties of the playing fields was agreed, which also gives the Clerks delegated power to approve use of the playing field for an organized event by as third party where there is no Council meeting prior to the event. Decision to be made in liaison with Parish Council. Clerk. (Appendix 3)

Proposed: SB. Seconded SV

14. Following a discussion on the complaint of the depth of the gap under the roundabout, it was reported that ROPSA recommend a depth level, and the roundabout was set at that. It was agreed that the ROSPA guidelines be added to the website and that DPC comply. Action EC/BH

15. Public Footpaths- Service Level Agreement with Essex County Council

a) It was resolved to accept the SLA for 2015 with Essex County Council for the maintenance of public footpaths, for a reduced number of cuts, to the value of £1,453.80

b) It was resolved to approve the additional spend out of DPC environmental budget to maintain the footpaths at their current standard at a cost of £895.95. **Proposed: SB. Seconded: CC Action: EC/AF/SB**

16. A proposal by Chairman Steve White, Dedham Allotment Association, to fund and place a dog bin at entrance to Bridges Farm. Lane. Asst. Clerk

It was noted that a litter bin can be used for dog waste. This proposal was agreed in principle. Contractual negotiation with CBC.to continue by Clerk. **Proposed SB Seconded CF. Action BH/EC**

17. Cllr Frost gave a report on the entry to Best kept Village Competition.

It was agreed that we would plan to do this next year.

18. CBC Litter Collection Contract

It was resolved to accept the CBC litter contract for the Playing Field bins, at a cost of £748.00 for 2015/16, as previously provided for in the budget. Signed by the Clerk and Chair. Clerk to send copy to CBC

Proposed TR. Seconded SB. Action EC

19. The Asst. Clerk gave a report on the replacement of vandalised litter bin and missing litter bin in Mill Lane car park, following receipt of a response from Andy Williams, CBC.

CBC to replace the lid, the other has apparently been removed

20. The following reports from representatives of advisory working groups, were received. Key points below.

a) Car Parks- Royal Square- Cllr Taylor Register the land with Land registry to investigate. Minutes from 1986.

b) Community Safety Group: Terms of Reference Health & Wellbeing. Next month.

c) Broadband- Cllr Taylor Next month

d) Grass Verge, Crown St- Cllr Follows. Done looks good.

21. Correspondence

a) To note invitation from Dedham Vale AONB and Stour Valley Trust conference on Thursday 25.06.2015.. Asst. Clerk Cllr Beeton and Cllr Follows to go.

b) Dedham Vale AONB and Stour Valley Project invitation to give Council's views on the Project's draft plan of coordinated management of the local environment utilising the consultation website. Representations to be made by 03.06.2015. Formal item next meeting.

c) Boundary Commission- to note they have responded. DPC will be in Rural North, with 11 parish councils (Dedham to Copford), 3 Borough Councillors.

22. Matters for continuing Reference:

a) Water leak Royal Sq. – Asst. Clerk. This matter has been raised again with both authorities no action as yet.

23. Date and Time of Parish Assembly 7.00pm Monday 27 04.2015 Assembly Rooms

To note the invitation and acceptance of Paul Gallifant and Andrew Tyrrell as speakers at the Assembly

24. Date and time of next meeting 7.30pm Monday 11.05.2015

Meeting closed at 21.15

Signed.....

Date 11.05.2015.

