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Minutes of the Parish Council meeting held at The Duchy Barn on Monday 2nd June 2014

Meeting open at 19.30

Present:

Chair: Cllr S Beeton

Councillors: Cllr K Taylor, Cllr T Regan, Cllr S Vinter, Cllr C Clark, Cllr Ann Follows, Cllr P Gibbins, Cllr N Baker (arrived at 8pm)

Clerk: Mrs Emma Cansdale

1. Apologies for absence

Cllr J Hughes

2. Declaration of interest

Cllr Clark as Chair of Dedham Sports Club, Cllr Baker, item 6, planning application 144851.

3. Minutes

IT WAS RESOLVED that Minutes of the Parish Council meeting held on the 14th May 2014 be approved as a correct record and signed by the Chairman, following minor corrections.

4. Update on items from last meeting

None

5. Have Your Say part 1

None

6. Planning

Cllr Regan reported on the following planning accounts:

144690-144696 - Wheelwrights Cottage, High Street. New summerhouse in courtyard.

Recommendation- no objection.

144824 - Duntons Almhouses, Crown Street. Replace existing doors and frames.

Recommendation- no objection.

144851 - Monks Cottage, Monks Lane. Extension and alterations.

Recommendation- no objection

144931 - Windfayre, East Lane. Extensions to convert bungalow to 2 storey house

Recommendation- no objection, but asks that stringent conditions be applied to prevent disturbance and inconvenience to neighbours and users of East Lane in what is a very narrow part of the road.

144957 - Pentire, Long Road West. Extension to rear.

Recommendation- no objection.

Recommendations proposed by Cllr Regan, agreed unanimously.

Cllr Beeton asked if DPC received a paper copy of the applications from CBC, or should the applicant send one. CBC no longer send paper copies, and applicants are asked to forward a copy of the application to the clerk. However, not many do.

Cllr Regan reported that Jonathan Hills of Hills Development has written to the Chair, Cllr Beeton, informing her that they have now received various surveys, such as a topographical survey, archaeological survey and arboricultural assessment. They will be meeting with CBC to discuss views on a layout. Hills will forward rough plans as soon as they are ready.

Cllr Beeton commented that DPC are happy to receive informal updates, but would like some formal consultation before being submitted.

Comments received about a recent application on The Heath, which 'looks terrible'. What is the sequence for 'calling in'?

'Calling in' happens before the decision is made. If an application that is 'called in' is approved by the Planning Officer, it will automatically be referred to the Planning Committee.

Debriefing on decisions. DPC to request quarterly meeting with CBC to discuss policy and debrief on planning decisions.

7. Accounts

Cheques approved and then signed by Cllr Regan and Cllr Beeton

Clerks Salary- June £247.52

Dedham PCC- Duchy Barn hire May £15.00

Fitzpatrick Woolmer- Oak plaques £289.58 (payments received from businesses)

Eager Beaver- Playing field cutting £131.00

Eager Beaver- Lamb Corner cutting £36.00

Eager Beaver- Footpath clearance £176.76

EALC- planning course £67.00

I Hindley- Litter picking

8. Crime report

Not yet received. Will be added to the website.

9. Report from County Councillor

Not in attendance.

10. Reports from representatives

Sports field -

It was reported that litter has been left on the playing field by a user of the Duchy barn. It is part of the condition of hire for the Duchy Barn, for all litter to be taken away. Should charging a deposit be considered? To be raised at the next Duchy Barn meeting.

Cllr Gibbins reported that much of the play equipment is starting to wear out. DPC to consider replacing the equipment. Cllr Baker to work with the Sports Field group, to look into quotes, and funding.

Cllr Gibbins also reported that the final resurfacing should take place shortly. Cllr Beeton to check the S106 funding is still in place.

Communications Group - Cllr Taylor

Cllr Taylor reported on the Broadband situation. He and Cllr Beeton attended Boxted PC meeting where a presentation was given by ECC. They will also attend a meeting at County Hall to discuss plans for Dedham. Update to follow in July's meeting.

Community Safety and Infrastructure Group-Cllr Vinter

Cllr Beeton reported that the new CSI group met for the first time. For full report, see appendix a.

Neighbourhood Watch sub-group meeting- 12th July

ECC Transport meeting 17th July

Footpath and Tree Group- Cllr Beeton:

The clerk reported that there are some outstanding issues regarding P£ funding, caused by internal ECC issues.

There has been a request from a resident to get a footpath on the Heath cut. This has since been dealt with. Cllr Clark reported that since the new signs were placed up on fp 34, there has been no dog fouling.

Tree Warden- Cllr Baker:

Nothing to report.

Dedham Primary School- Cllr Regan

Nothing to report

Emergency Co-ordinator- Cllr Clark

Cllr Clark reported that he has managed to move things forward regarding the defibrillator, and if DPC are happy with the Sports Club as the proposed site, the Co-op will progress it.

Proposed by Cllr Beeton, agreed unanimously, carried.

IT WAS RESOLVED THAT the Co-op place the defibrillator at the Sports Club (subject to further investigation)

Bus Review and Environmental Work- Cllr Follows

Cllr Follows reported on the following:

There is a Transport meeting on the 17th July. The smashed phone box on Lamb Corner is going to be removed. The Rangers are looking at the grass verges and hedges at the junction with Coggeshall Rd and Long Rd East.

Cllr Baker- reported that Monks Lane has been strimmed, although it is not enough. Ownership of the hedges that need cutting are being looked into.

NEPP are going to deal with the over hanging branches on Mill Rd from the Mill Rd carpark. Cllr Follows, to follow up.

Car parking- Cllr Beeton

Cllr Beeton reported that first meeting of the DPC/CBC car park group since the charging was implemented will be on Tuesday 10th July. To report back after the meeting.

To write and thank the businesses for not using Royal Square, after the meeting on the 10th.

War Memorial- Cllr Baker

Cllr Baker reported that the flower boxes are now in place and are due to be planted up.

11. Report from Borough Councillor

Cllr Mark Cable reported on the following:

During the local elections nothing really changed.

There is a new incoming Mayor, John Elliot.

Boundary Commission Review has now started.

12. Dedham Bank Holiday Fete

DPC have received a request for the use of Royal Square on August Bank Holiday Monday.

Proposal to allow the use of Royal Square, subject to DPC's standard conditions (risk assessment/access maintained)

Cllr Vinter proposed DPC allow use of RS, seconded by Cllr Taylor, agreed unanimously, carried. Clerk to write to Beth Mitchell.

13. Emptying of the bins on DPC land.

The clerk reported that she, Cllr Beeton and Iris Hindley would be meeting next week to discuss possible options and would report back at July's meeting. There may be opportunity to via funds from other areas of the budget should the need arise.

14. Standing Orders

Following the review, proposal to accept DPC's Standing Orders, as unchanged

Cllr Beeton proposed the Standing Orders remain unchanged, seconded by Cllr Gibbins, agreed unanimously. Carried.

15. Terms of Reference

Following the review, Cllr Regan proposed the following changes to ToR's:

Finance Committee: Under 'Purpose', to add; 'The Committee shall seek to increase annual income from both permanent sources and fund -raising events through detailed proposals to the Parish Council.'

Communications AG: To change meeting frequency to 'as required' with a minimum on 1 annual review.

Community Safety & Infrastructure AG: To change meeting schedule to July, October, January and April.

No changes made to the following:

Playing Field & Recreation Area AG

Footpath and Tree AG

Planning AG

Seconded by Cllr Baker, agreed unanimously. Carried.

IT WAS RESOLVED THAT DPC make the above amendments to the Terms of Reference.

16. Correspondence

DPC have received notification of the Electoral Review Consultation to place on the notice board.

17. Have your say part 2

Is there any further news on the Mary Lee planning application? No.

18. Matters for information

19. Date and Time of next meeting

Monday 7th July 2014, 7.30pm