

DEDHAM PARISH COUNCIL

Clerk to the Council: Mrs Emma Cansdale
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Minutes of the Parish Council meeting held at The Duchy Barn on Monday 9th September 2013

Meeting open at 19.30

Present:

Chair: Cllr S Beeton

Councillors: Cllr P Gibbins, Cllr N Baker, Cllr J Hughes, Cllr K Taylor, Cllr T Regan, Cllr S Vinter, Cllr Clark

Clerk: Mrs Emma Cansdale

1. Apologies for absence- none

2. Declaration of interest

Cllr Clerk- Chairman of the Sports Club, Cllr Gibbins- item 13, planning application 131625

3. Minutes

IT WAS RESOLVED that Minutes of the Parish Council meeting held on 8th July 2013, and extraordinary meeting dated 22nd July 2013 be approved as a correct record and signed by the Chairman.

4. Update on items from last meeting

The 9th edition of the Arnold Baker Local Council Administration book has been ordered.

The clerk will attend a Budget and Precept course on 17th September.

An account with Accent Stationers has been set up.

5. Have Your Say part 1

Request for the clerk to bring a copy of the previous minutes to each meeting

6. Accounts

a) Cheques signed by Cllr Beeton and Cllr Regan

Clerks Salary September- £249.48

EALC- Arnold Baker Local council Admin book.- £55.00

CALC affiliation fee- £35.00

Ladywell Accountancy Services- payroll 2013/14- £55.00

Dedham PCC- Duchy Barn hire July -£15.00

Andrew Hodson P3- £216.38

I Hindley- litter picking - £378.00

Cheques signed in August by Cllr Beeton and Cllr Regan

Clerks salary August- £249.48

A Hodson-P3-£400.59

Accent stationers-£40.00

R Chisnal- Royal Square- £9216.00

7. Reports from representatives

Reports were received from the following councillors. (appendices a,b,c &d)

Sports field -Cllr Hughes

Action-Clerk to request a litter collection schedule from CBC, for public bins.

Communications Group- Cllr Taylor

Action- All- register your interest for high speed broadband at www.superfastessex.gov.uk

Community Safety and Infrastructure (CSI) Group -Cllr Vinter

Action- Clerk- to arrange a meeting with the police regarding the PCSO contract. To add PCSO contract to the October agenda.

Footpath and Tree Group- Cllr Baker

Action- Clerk- item on October agenda for f/p behind Forge St. To identify land owner.

8. Verbal report on the car park survey carried out by DPC on 21st August, 31st August and 1st September. Proposal to do a day in the Mill Pond.

The chair thanked all who helped on the 2 days. Following a discussion it was decided not to proceed with surveying the Mill Pond car park.

A report with the findings will be presented to the DPC car park working group.

A strategy will be drawn up to identify the business needs within the village.

9. Dedham Market.

Verbal update on the cancellation of the regular Farmers Market.

Proposal to allow Poppy Farm, a local fruit and veg stall to set up in the village regularly, on Royal Square or at the front of the church, subject to permission from Dedham PCC

Following a low number of stall holders regularly putting themselves forward for the market, it has been suspended for the immediate future. However, there are a number of stall holders that would like to be considered if it starts up again.

Cllr Taylor reported that Poppy Farm has approached the Duchy Barn, and they were going to offer her the Barn to hire for a fruit and veg stall. No further action on poppy farm until this had been done.

10. Proposal to give a monthly update to 'Keeping in Touch with East Bergholt, Dedham and Flatford'

A new community news magazine providing monthly updates from groups within the villages.

Cllr Vinter proposed DPC provide a monthly update to the magazine, seconded by Cllr Baker. Carried.

Cllr Hughes and the clerk to produce first article for the magazine.

11. Streetlighting- ECC*

DPC have received correspondence from ECC about 'Part night street lighting across Essex, for consultation. Details available on the website.

Following a discussion including a resident from Dedham Meade, one of the places affected, it was decided the DPC would not object to this proposal.

12. Planting spring flowering bulbs:

DPC have received an email from CBC asking if they would be interested in purchasing spring flowering bulbs. To consider the purchase of bulbs for the village.

Cllr Clerk and Iris Hindley support the idea of planting some spring bulbs, and Iris said she would plant and pay for a section herself.

Cllr Mark Cable stated he has a budget that could be used for this.

Following a discussion Cllr Baker proposed DPC spend a maximum of £150 (from Cllr Cable's budget) on bulbs to be planted on the slope at the bottom of the playing field. Seconded by Cllr Beeton, carried. **Clerk to action.**

13. Planning Group

Cllr Regan reported on the following applications.

Cllr Gibbins did not partake in any discussion on application 131625

131557- Thelthoma, Long Road West: Two storey and single storey extensions with associated alterations to existing dwelling.(amendment to permission 130599).

No objection recommended. Carried

131593- Hillborough House, Grove Hill: demolition of garden shed, replacement by single storey bicycle and tool store, with attached mower shed

A letter from a resident explains concern over loss of light to the kitchen.

Objection recommended until concerns resolved.

131625- Crown Cottage, Crown Street: single storey alteration and extension to rear of property
No objection recommended.

131715- Knights Manor, East Lane: alterations to walls, roof and internal walls. Listed Grade 2
No objection recommended

IT WAS RESLOVED THAT DPC submit an 'no objection' comment on applications 131557, 131625 and 131715 and an 'objection' comment on 131593 until issues resolved

14. Report from PCSO The new PCSO Dave Jones was not present. The clerk read his report on his behalf.
Please see appendix e for full report.

15. Report from Borough Councillor- Cllr Mark Cable provided copies of the new Ward Profile.
He also gave a demonstration of the new food waste bins that will be circulated on the week beginning 4th November. Food waste will be collected weekly from the following week. Please see the CBC website for further details.
Cllr cable also reported on a proposed solar farm in Langham, and a scheme to raise awareness about the rubbish on the footpath that runs along the Stour.

16. Report from County Councillor- Cllr Brown was not present, however her report was received.
Key points- Mill Lane work to start shortly, inc cutting back hedges. Resurfacing due to start at the end of October.
ECC Highways officer has been out to see if a 20mph limit should be in place.

17. Correspondence – Boundary Review meeting to held at Town Hall on 16th October. Cllr Baker and Cllr Beeton to attend.
Essex Rose is having some work done to the structure.

18. Matters for Information
CALC representative- to be decided.
Cycle ride through the village on 20th September.

19. Have Your Say part 2 -
Poppy wreath- to be delivered to Cllr Beeton, invoice to the clerk.

20. Date and Time of next meeting: Monday 14th October at 7.30pm in the Duchy Barn.

Appendix a, b, c&d to be added

Appendix e