

DEDHAM PARISH COUNCIL

Clerk to the Council: Mrs Emma Cansdale
2 Goose Green Cottages
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Essex CO11 2PD

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Minutes of the Parish Council meeting held at The Duchy Barn on Monday 8th July 2013

Meeting open at 19.30

Present:

Chair Cllr S Beeton

Councillors: Cllr P Gibbins, Cllr N Baker, Cllr J Hughes, Cllr K Taylor, Cllr T Regan, Cllr S Vinter

Clerk: Mrs Emma Cansdale

1. **Apologies for absence-** Cllr Clark, PCSO Mark Hibben

2. **Declaration of interest**

None

3. **Minutes**

Minutes approved for 10th June 2013

4. **Update on items from last meeting**

Done

5. **The New Parking Arrangement for Dedham**

Cllr Beeton opened the floor to hear views from the public:

- Cost for businesses with more than 2 staff numbers needing a parking space will be extremely high.
- Concerned employees (from businesses in the village) will try and park in the High St, reducing the free parking for shoppers. People from the businesses should park in the car park.

Cllr Cable responded. Also made it clear that CBC will make this decision, not the Parish Council.

- Not a strategy from Dedham, a strategy to finance NEPP.
- Questions raised on what Dedham will actually get out of the partnership financially.
- Wants assurance that no further restrictions will be placed in the High Street.
- Would like a study on the financial impact on the businesses in Dedham.

Katherine Potts- AONB area manager -

- Concerned about the lack of earlier widespread consultation.
- The current (free) parking arrangements encourage people to pop into the village.
- Concerned the CBC are not talking to the Suffolk side, where this will most likely have an impact too.
- Charges are often more palatable if people can see the money going back into the environment.

- Are there other options? What is the value of the land? Could it be purchased and managed independently of CBC.

- Brook St resident concerned that people in the High St/Brook St (with parking permits as they have no off road parking) will not be able to get a space due to shoppers/visitors/businesses trying to use the High Street instead of paying in the car parks.

- Concerned that residential roads - Forge Street, Manningtree Rd, Crown St- will become parking areas.

Issues will be passed to CBC for their consideration.

6. **CPRE renewal @ £29.00.**

Proposed by Cllr Baker, seconded by Cllr Hughes, carried.

7. RCCE renewal @ £55 + VAT

Proposed by Cllr Baker, seconded by Cllr Gibbins, carried.

8. Renewal of Friends of historic Essex @ £10.00

Clerk to find out what we get for this. Item to be added to next agenda.

9. Accounts

a) End of Year Accounts and Annual Return

Accounts have been checked by councillors. Cllr Taylor proposed DPC sign off the accounts. Seconded by Cllr Hughes, Carried.

b) Cheques signed by Cllr Beeton and Cllr Regan

Clerks salary July £249.48

A&J Lighting- VAT element £26.21

Duchy Barn hire May & June £30

E Cansdale expenses (chalk boards, mrkt) £89.54

Optimum Building Design (planning drawings) £306.00

I Hindley (litter picking) £ 210.00

RCCE £66.00

10. Reports from representatives

Sports field -Cllr Hughes reported the following:

Pleased with the new surfacing on Royal Sq and The Drift.

Cllr Gibbins reported that the parking area behind the Pavilion does not require planning permission, despite being originally advised by CBC that it does. Cllr Gibbins to forward emails from CBC to the clerk, to try and claim the money back for fees paid following incorrect advice.

Permission has been sought for the removal of the dead chestnut tree.

The seat donated by a member of the public is currently being made.

Cllr Gibbins thanked Iris Hindley for her work around the playing field.

Cllr Beeton thanked Cllr Gibbins for his work on the Royal Sq and Drift resurfacing project

Communications Group- Cllr Taylor reported the following:

Waiting for changes on the website to be made by the hosting company.

Community Safety and Infrastructure (CSI) Group –Cllr Vinter reported on the Passenger Transport representative meeting, that a number of the existing highway issues were being dealt with, and that the PCSO was putting warnings on cars parked over dropped kerbs.

Footpath and Tree Group- Cllr Beeton reported the contractor was pursuing the backlog of P3 work, and that Highway Rangers work has been logged as a job.

Tree Warden- Nothing to report

Dedham Primary School - Cllr Regan attended his first governors meeting on June 17th, and reported that Chair Chris Bailey is resigning in September and Jason Skelton will be taking over.

Emergency Co-ordinator- Nothing to report.

Income Generation - Strategy to be developed.

Parish Plan - Nothing to report.

11. Verbal report on the first Dedham Market

The first market was a success, with a number of stall holders and shoppers. Thanks go to Jim and Wendy Sarton for allowing DPC to use the land.

Cllr Vinter reported that the Vicar would let DPC use the back of the church if the weather is bad.

12. Planning Group

CLLR Regan reported on the following applications.

131074- Hallfields. 2 previous applications had been granted. The application is to knock down and re-build. DPC have sought advice from CBC but have not been given any real answers yet.

Refusal recommended as no need to change the previous application. Agreed unanimously, carried

131089- Cathay. The original application was objected to, then withdrawn. This application is still very large and there are currently 7 objections on-line.

Recommend refusal. Agreed unanimously, carried.

IT WAS RESLOVED THAT DPC submit an 'objection' comment on applications 131074, and 131089.

- 13. Salt Bag Scheme-** Following a discussion Cllr Regan proposed DPC take up the offer. Seconded by Cllr Taylor. Carried.

- 14. Proposal to buy 9th ed Arnold Baker Local Council Administration book.**
Proposed by Cllr Beeton, seconded by Cllr Vinter. Carried.

- 15. To resolve to send the clerk on a Budget and Precept training course run by the EALC-**
Proposed by Cllr Regan, seconded by Cllr Taylor. Carried.

- 16. To resolve whether to open an account with Accent Stationers (for all stationary, including stamps).**
Proposed by Cllr Baker, seconded by Cllr Regan. Carried.

- 17. Report from PCSO** The PCSO was not present. Cllr Vinter read his report on his behalf.
Please see appendix a for full report.

This is the 6th meeting that the PCSO has not attended. Cllr Vinter to raise this with him.

- 18. Report from Borough Councillor-** Cllr Mark Cable reported on the following:
- Nuisance noise can be reported to Cllr Cable.
 - There has been significant movement on the land off Brook St.
 - Potholes - potholes marked in green are going to be monitored. Please report any spotted to Cllr Cable.

Cllr Taylor reported that the toilets ran out of loo roll on Bank Holiday Monday. Could Cllr Cable look into it.

- 19. Report from County Councillor-** Cllr Brown was not present.

- 20. Correspondence - From CBC- To resolve whether DPC would like to buy and sell food waste caddy liners.**
Following a discussion it was resolved that DPC would not buy and sell the liners.

- 21. Matters for Information**
CNC will be holding an electoral area review. Representatives from DPC to attend a briefing in October.

- 22. Have Your Say part 2 -**
None

- 23. To resolve whether to meet in August for a routine parish council meeting.**
To be confirmed after the extraordinary meeting on 22nd July.

24. **Date and Time of next meeting:** Monday 9th September at 7.30pm in the Duchy Barn. (No meeting in August agreed at Ex. Mtg. on 22nd July)

Members of the public were asked to leave so DPC could discuss contract awards in a private session.

Appendix a

The incidents/crimes for the month of June 2013 were:

01/06/2013 – Suspicious circumstances at Dedham Mill
17/06/2013 – Suspicious circumstances at Osborne & William, High Street
20/06/2013 – Nuisance neighbour in Crownfields
22/06/2013 – Suspicious circumstances at The Art & Craft Centre, High Street
29/06/2013 – Missing 9 year old boy, found.
29/06/2013 – Nuisance neighbour Parsonsfield.

Please note that there were 2 incidents this month relating to nuisance neighbour. These involved unacceptable level of noise and the use of bad language. The noise nuisance should initially be reported to Colchester Borough Council Environmental Protection Team. May I remind residents that this level of behaviour is totally unacceptable and I would encourage anyone that experiences such behaviour to report it immediately.

May I ask residents to report any suspicious characters in the village by use of the 101 number. No call will be treated as trivial and it is always better to have a false alarm than miss the opportunity to prevent a breach of the law. As a rule of thumb if it looks odd/suspicious it generally is!