

DEDHAM PARISH COUNCIL
www.dedhamparishcouncil.org.uk

Clerk to the Council:
Mrs Emma Cansdale
Tel: 01255 871483
clerk@dedhamparishcouncil.org.uk

2 Goose Green Cottages
Colchester Road
Wix, Manningtree, Essex
CO11 2PD

Minutes of the Parish Council meeting held at The Duchy Barn on Monday 11th November 2013

Meeting open at 19.30

Present:

Chair: Cllr S Beeton

Councillors: Cllr P Gibbins, Cllr N Baker, Cllr J Hughes, Cllr K Taylor, Cllr T Regan, Cllr S Vinter,

Clerk: Mrs Emma Cansdale

1. Apologies for absence

Cllr C Clark

2. Declaration of interest

Cllr Regan: Item 11, Planning application 132078-pecuniary. Item 13, Dickensian evening request- non-pecuniary, school governor. Cllr Gibbins: Item 11, Hallfields- pecuniary

3. Item of report from the Chair

Cllr Beeton reported on the sad passing of former parish councillor Robert Canon. Cllr Beeton expressed her gratitude on behalf of the parish council for all the work Robert did for the village as a councillor.

4. Minutes

IT WAS RESOLVED that Minutes of the Parish Council meeting held on the 14th October 2013 be approved as a correct record and signed by the Chairman.

5. Update on items from last meeting

Bus review update- Dedham transport rep Anne Fellows reported that the consultation forms have been left in the chemist/post office, and 200 have been handed out on the bus.

6. Have Your Say part 1

None

7. Accounts

a) Cheques approved and then signed by Cllr Regan and Cllr Beeton

Clerks Salary November- £249.48

Dedham PCC- Duchy Barn hire October £15.00

Andrew Hodson P3- £400.59

Horizon Landscapes- bulbs, £583.24

E Cansdale travel exp- budget course £36.00

I Hindley-litter picking- £210.00

Poppy Appeal- wreath- £35.00

b) Cllr Regan gave a verbal report on the half-year budget report, stating that DPC's spending is inline with the budget set at the beginning of the year

c) Cllr Regan put forward a proposal to proceed with the payments of:

£200 to the Sports Club for grass cutting costs

£500 to the PCC towards upkeep of the churchyard

Both payments were included in the revised Budget of April 2013

Agreed unanimously.

8. Report from PCSO

PCSO was not in attendance. The clerk read the crime report. (appendix a)

9. Report from County Councillor

Report received from Cllr Anne Brown.

10. Reports from representatives *For full reports, please see appendix (b)

Sports field -Cllr Hughes*

Actions- Purchase of new tubs for the flowers to go to the budget meeting on 3rd December.

Hedges on Brook St cut by Mr Strimmit

Hedges on top of playing field need cutting. Large tree issue reported by the Druids (Church field location?)

Responsibility to be determined. SV to ask at the PCC meeting.

Communications Group - Cllr Taylor

No further development on broadband.

Media and Public Relations - Cllr Hughes

Report given on the proposed use of 'In Touch' as the main source of media (alongside the website) for the parish council. Agreed in principle subject to further investigation on delivery arrangements. Further investigation required.

Community Safety Group-Cllr Vinter*

Police Neighbourhood Watch, Highways & Transportation, NAP

Footpath and Tree Group- Cllr Beeton:

Update - proposed ECC diversion, DPC response on the website.

Tree Warden- Cllr Baker:

Nothing to report

Dedham Primary School- Cllr Regan*

Emergency Co-ordinator- Cllr Clark

Actions- Clerk to circulate Emergency Plan

Income Generation- Cllr Baker:

Nothing to report.

Parish Plan- Cllr Beeton.

Nothing to report

Car Park working party update and report- Cllr Beeton*

Full details available on the website.

11. Planning Group

Cllr Regan left the room as he has declared an interest in this application.

Cllr Taylor reported on the following:

132078 Culver House, East Lane. Erection of PVC and glass conservatory

Recommendation- no objection. Agreed unanimously, carried.

Cllr Gibbins did not participate due to a declared interest.

Cllr Regan reported on an informal meeting with Jonathan Hills, developer, regarding the Hallfields site.

Key notes- Met on 4th November and discussed plans which include revising previous plans to accommodate the National Policy Framework on affordable housing. Mr Hills will likely submit his plans in the first quarter of next year. Will meet with CBC, and Colne Housing and then the parish council again, before submitting plans. A discussion took place which highlighted discrepancies between the developers, the agent for the landowner and the tenants. Following the discussion, Cllr Regan will draft a response to the relevant parties.

12. Review of PCSO contract

Cllr Vinter gave a report on the continuation of the part-funded PCSO (appendix c)

Following a discussion, it was agreed to carry out some further work before putting forward recommendations to the next council meeting.

13. DPC have received a request to allow Royal Square to be used for the Dickensian Evening on 8th December (afternoon and evening), and a donation of £100 towards the barriers (cost £200).

- Proposal to allow the use of Royal Sq for the Dickensian Evening.
Proposed by Cllr Baker, seconded by Cllr Vinter, agreed unanimously.
- Proposal to donate £100 toward the barriers for the Dickensian Evening.
Following a discussion it was agreed that the legality of giving money to the Dickensian evening, and DPC's grants/donations policy should be looked into and formalised before agreeing any further donations.

14. Update on the CBC Electoral Review.

Cllr Beeton gave a verbal update on CBC's electoral review (appendix d)

15. Report from Borough Councillor

Report received from Cllr Mark Cable

16. CALC rep for the 5th December meeting- Cllr Hughes

17. Training

Proposal for the Clerk to attend at Council Finance training day, provided by the EALC on 19th November at a cost of £67.00. Proposed by Cllr Beeton, seconded by Cllr Taylor, agreed unanimously.

18. Correspondence

Nothing to report

19. Matters for information - none

20. Have your say part 2; nothing raised.

21. Date and Time of next meeting 9th December 2013, 7.30pm