



## **Dedham Parish Council**

**To: All Councillors**

**You are hereby summoned to attend a meeting of Dedham Parish Council at the Duchy Barn at 6.30 p.m. on Monday 7<sup>th</sup> April 2025 for the purpose of transacting the following business: Members of the press and public are welcome:**

Carol Harbach  
Carol Harbach Parish Clerk for Dedham  
Th Gem Nayland Rd Gt Horkesley Colchester Essex CO6 4HA  
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### **AGENDA**

- 25/001 Welcome and apologies**
- 25/002 Declaration of Members interests**
- 25/003 Public Open Forum (Maximum 15 minutes)**
- 25/004 To approve the minutes of the last meeting (3<sup>rd</sup> March 2025)**
- 25/006 Matters arising from the last meeting including Munnings Dog Park update.**
- 25/007 Visitors Report (CCC Thomas Rowe/ECC Lewis Barber)**
- 25/008 Change to High Street Parking arrangements**
- 25/009 Agreement to structure the members of the groups/committees**
- 25/010 Finance, Standards and Procedures**
  - 010.1 To approve payments in accordance with the Budget Payments for March 2025
  - 010.2 Capital Expenditure update
  - 010.3 Discuss and approve Internal Auditor based on 3 quotes (closed session at end of meeting)
  - 010.4 S106 Community money allocation for £1,140.34 from planning application 210878
  - 010.5 Delegated function for payments in December agreement/ or amend Finance Regulations.
  - 010.6 Internal Audit Report 23/24 report on proposals to address recommendations from Internal Auditor 23/24.
- 25/011 Planning report recommendations on planning applications listed below:**
  - 011.1 Planning Applications – Observations conveyed under delegated authority since last meeting.
    - 250395 - Land adj to, Denbury, Ardleigh Road, Dedham Colchester CO7 6EG  
Application for approval of details reserved by conditions 6 &10 (231924)
    - 250466 - Appletree Cottage, Anchor Lane, Dedham Colchester CO7 6BX

Application to discharge condition 3 (extraction vent), 4 (rooflight) and 5 (new door opening) of planning consent 241442

250471 - The Clyde, Ardleigh Road, Dedham Colchester CO7 6EE

Removal of existing conservatory and side store. Erection of single storey rear extension to form new family room and utility room. Resubmission of application number 211100

011.2 Planning Applications – Decisions received since last meeting

250071 - Beech House, High Street, Dedham Essex CO7 6AB

Replacement windows.

CCC Decision: Approve Conditional

011.3 15 New house Allocation under Local Plan for Dedham

011.4 Shakespeare House, High Street Dedham Update

## **25/012**

### **Community areas**

012.1 Social Media updates

012.2 To discuss & approve formal termination of LMC Media arrangement and proposal to open new Dedham Parish Council f/b account

012.3 Proposal to consider regular community litter pick up

012.4 Business Breakfast

012.5 Strategy to address possible issues with visitors to riverbank in summer- consider need for meeting with interested stakeholders

## **25/013**

### **Infrastructure**

013.1 Drinking fountain update

013.2 Tree survey results and quotes to be considered - under closed session at end of meeting

013.3 Quote for hedging and tree work at playing field £840 + VAT

013.4 Car Park update

013.5 Litter bins update

013.6 Car Park markings in High Street

013.7 Surface water implications from Langham 900 new houses on Dedham

013.8 Proposed purchase of power washer for £200 by council

013.9 Proposal and agreement to pay £160 for RoSPA playground inspection 25/26 year

013.10 Traffic survey updates

013.11 Ardleigh Surgery update

013.12 Further tree work for consideration – at end of under closed session at end of meeting

013.13 Exterior Maintenance to the Sports Club

## **25/014**

### **Communications**

014.1 Accessibility Statement agreement

014.2 Update on website

## **25/015**

### **Forms of Consultation with Residents including Annual Parish Assembly**

This item to discuss options and ideas for how we consult the village including social media, more direct contact with community groups and existing bodies and Annual Parish Assembly.

## **25/016**

### **Training/Events**

016.1 Report on attended events

016.2 Nominations for new events

016.3 Training Day for Council members

## **25/017**

### **Clerks Report**

## **25/018**

### **Items for next agenda**

- 25/019**      **To confirm date and time of next meeting**  
Date of next meeting for council /for residents annual meeting
- 25/020**      **Items for discussion under closed meeting**  
009.3 Discuss and approve Internal Auditor based on 3 quotes  
012.2 Tree survey results and quotes to be considered  
012.12 Further tree work for consideration
- 25/021**      **Chairmans closure of meeting.**