

# Dedham Parish Council

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## Agenda

Members of the Council are hereby summoned to attend the Annual Meeting of the Parish Council in the Duchy Barn on Monday 13<sup>th</sup> May 2019 at 7.30pm for the purpose of transacting the following business.

**The Public and members of the press are invited to attend**

### **059.19 Election of chair**

To resolve to elect a chair.

### **060.19. Election of vice-chair**

To resolve to elect a vice-chair

### **061.19. Apologies for absence.**

**062.19. Declaration of Interest.** Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

### **063.19. Minutes**

Acceptance of minutes of meeting 01.04.2019.

### **064.19. Update on items from last meeting, not reported separately and other updates and reports.**

- **Sports Club Refurbishment.** Cllr Nicola Baker.
- **Tree**
- **Fence**

### **065.19. Have Your Say.**

**Report from Cllr Nigel Chapman. Ward Councillor.**

**Report from Cllr Ann Brown. Essex County Councillor.**

### **066.19. Accounts.**

- a) To receive accounts and agree payments.

### **067.19. Accounts for year ending 31.3.2019 and Annual Governance and Accountability Return**

- a) To approve and complete Section 1, Annual Governance Statement 2018/19
  - b) To approve Section 2, Accounting Statements 2018/19
  - c) To receive the internal audit report.
  - d) To approve the accounts ending 31<sup>st</sup> March 2019.
- Section 1 and 2 of the AGAR, and the accounts to be signed off by the chair

### **068.19. Planning Advisory Group.** Cllr Kevin Taylor.

To receive and agree recommendations on the following planning applications.:-

190945 West End Garage, High Street, Dedham Colchester CO7 6HL

Application to vary condition 2 of 171172: revision to internal layout & minor external changes including increase in height, add flush windows to NE roof slope & oak porch to main entrance. Resubmission of 183131.

190962 Pentworth House, The Heath, Dedham Colchester CO7 6BU.

Proposed first & second floor rear extensions with internal alterations.

190942 The Old Post House, School Lane, Dedham Colchester CO7 6HF.  
External colour change. Interior changes.

190885 46 Dedham Meade, Dedham Colchester CO7 6EU.  
Proposed Loft Conversion, including the insertion of roof lights

190905 Armeria, The Heath, Dedham Colchester CO76BT.  
Demolition of existing dwelling and construction of replacement property with cartlodge outbuilding.

**069.19. Appointment of Councillors to Committees and Working Groups.**

To review the current groups and make any changes as necessary.

**070.19. Insurance.** Clerk

To review the insurance policy and appoint an insurer.

**071.19. Standing orders**

To carry out the annual review of the Standing Orders.

**072.19. Financial regulations**

To carry out the annual review of the Financial Regulations.

**073/19. Review other policies as necessary**

- Media Policy
- Expenses
- Risk Assessment

**074.19. Resignations**

a) To formally note the resignation of John Millican and announce a casual vacancy. Please contact the clerk for further details.

b) To note the resignation of the village handyperson. To discuss options going forward.

**075.19. Telephone box repaint**

To resolve to seek quotes for the painting and renovation of the telephone box.

**076.19. Correspondence.** Clerk

**a) Church clock requests**

To receive request from Dedham Church, asking DPC to support the maintenance of the church clock, by covering the cost of the bi-annual services at a £250

**077.19. Matters of continuing reference.**

- BT Manhole leakage.

**Date and Time of the next meeting.** Parish Council Meeting, Monday 3<sup>rd</sup> June 2019, 7.30pm Duchy Barn