

# Dedham Parish Council

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## Agenda

Members of the Council are hereby summoned to attend the Meeting of the Parish Council in the Duchy Barn on Monday 7<sup>th</sup> October 2019 at 7.30pm for the purpose of transacting the following business.

**The Public and members of the press are invited to attend**

### 122.19. Apologies for absence.

**123.19. Declaration of Interest.** Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

### 124.19. Minutes

Acceptance of minutes of meeting 02.09.2019.

### 125.19. Update on items from last meeting, not reported separately and other updates and reports.

- Environment, Safety & Infrastructure group update.
- Business. Communication and Media group update.
- To note the change in layout at Manningtree Refuse and Recycling Centre
- Flood Planning- Environment Agency event
- Parking at the Sports Pavilion

### 126.19. Have Your Say.

Report from Cllr Nigel Chapman. Ward Councillor.

Report from Cllr Anne Brown. Essex County Councillor.

### 127.19. Accounts.

- a) To receive accounts and agree payments.

### 128.19. Planning Advisory Group. Cllr Kevin Taylor.

- a) To receive and agree recommendations on the following planning applications

192452. Timberlea, Coles Oak Lane, Dedham CO7 6DN. Proposed single storey alterations and extensions

192433. The Old Post House, School Lane, Dedham Colchester CO7 6HF. Listed Building: Exterior colour change interior changes detailed in report.

192352. 32 Dedham Meade, Dedham Colchester CO7 6EU. Erection of two storey rear and side extensions

192084. Jupes Hill House, Long Road East, Dedham Colchester CO7 6BH. Internal alteration comprising of removal of ground floor WC, creation of new staircase with WC under in its place.

191129. Saddlers Cottage, The Heath, Dedham Colchester CO7 6BT. Demolition of two storey side extension, single garage and outbuildings and erection of two story side and rear extension, single storey rear extensions and single garage. REVISED DESIGN: North elevation reduction & secondary gable for West elevation

b) Local Plan update

#### **129.19. Water fountain**

To resolve to purchase a water refill station, to be positioned on the playing field near the toilet block, as a cost of **£1995.00 ex vat** Option 1 GW-951

#### **130.19. Recycling bins**

Subject to approval from CBC, to purchase a recycling bin to be situated by the river

#### **131.19 Flower tubs**

To resolve to re-plant the flower tubs for the winter at a cost of £350.00

#### **132.10. Removal of Bollards**

To resolve to remove the 4 bollards on the Drift at the Duchy Barn and Sports Pavilion, and reduce hedging for emergency access. To seek quotes.

#### **133.19 Bus shelter cleaning**

To seek quotes to clear the vegetation away from the bus shelters, and to clean the interior.

#### **134.19. Tea and Tablets**

To resolve to host 2 more Tea and Tablet events, one at the end of November and one after Christmas, following the success of the first event. To set a budget of £50 per event.

#### **135.19. VE Day Celebrations**

- a) To receive a report on the proposed village event
- b) To resolve to support the event in general and to provide financial support for
  - 1. Proposal to support the costs of the Friday 'sit down' party tea, including the cost of food for the helpers and choir at £1200, Assembly Rooms at £170
  - 2. Proposal to consider supporting the costs of a gift to the 100 over 75s.
  - 3. Proposal to confirm the cost of funding 'The Trio' at £695 and agree to fund the costs of already planned additional items at £600.
  - 4. Proposal to fund a contingency budget of £300 to cover such things as a second booking of the Assembly Room should the planning group decide it is the best wet weather venue for the Saturday events.

#### **136.19 Website**

To receive a report from Cllr Taylor on the proposed changes to our current website provider, EssexInfo (via ECC)

#### **137.19. Lighting**

- a) To receive a report from the Lighting Working group.
- b) To seek quotes for a professional Lighting Plan.

#### **138.19. Monks Lane**

To receive a report on planned works for Monks Lane and to agree recommendations to send to ECC via County Councillor Anne Brown.

#### **139.19. Assembly Rooms Management Committee**

To receive a request for a parish council representative for the Management Committee (yet to be established) to work under the authority of the PCC, to manage the day to day affairs of the Rooms, similar to the Duchy Barn Committee. This committee would meet 2-3 meetings a year.

#### **140.19. Correspondence. Clerk**

To note receipt of a further letter from Mr Clover relating to the lighting project. A formal response will be sent after this meeting.

Footpath bridge

Grant request to support the Remembrance Service at £120.00

#### **141.19. Matters of continuing reference.**

- **BT Manhole leakage.**

- **Highways Devolution.**

**Date and Time of the next meeting.** Parish Council Meeting, Monday 4<sup>th</sup> November 2019, 7.30pm Duchy Barn

**Forthcoming events**

Flood Plan Survey results and drop in.

\*\* reports available on the website or from the clerk