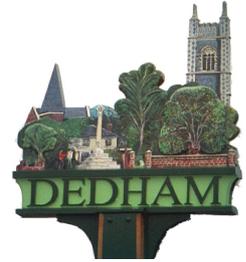


Dedham Parish Council
www.dedhamparishcouncil.co.uk



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Members of the Council are hereby summoned to attend the Annual Meeting of the Parish Council in the Reading Room of the Assembly Rooms on Monday 14th May 2018 at 7.30pm for the purpose of transacting the following business.

The Public and members of the press are invited to attend

71.18. Election of Chair

To resolve to elect a Chair

72.18. Election of Vice-Chair

To resolve to elect a Vice-Chair.

73.18. Apologies for absence.

74.18. Declaration of Interest. Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

75.18. Minutes

Acceptance of minutes of Monday 9th April 2018.

76.18. Update on items from meetings of 09.04.2018. Not reported separately.

- **Sports Club Refurbishment.**
- **General Data Protection Regulations Update**
- **Lighting Working Group**
- **Car Park Working Group**
- **Strategic Development Working Group**
- **Wooden Gym Equipment**

77.18 Report from Dedham Youth Club

To receive the annual report from Dedham Youth Club

78.18 Appointment of Councillors to Committees and Working Groups.

To resolve to continue with current arrangements with the exception that Cllr Smith will sit on the ESI and Planning working groups, rather than the Recreation and Sports working group.

79.18. Have Your Say.

Report from Ward Councillor Nigel Chapman.

Report from County Councillor Anne Brown.

80.18. Finance: Clerk.

a) To receive and approve list of payments to be made – Clerk. see attached list.

81.18. Accounts for year ending 31.3.2018 and Annual Governance and Accountability Return

a) To approve and complete Section 1, Annual Governance Statement 2017/18

b) To approve Section 2, Accounting Statements 2017/18

c) To receive the internal audit report.

d) To approve the accounts ending 31st March 2018.

Section 1 and 2 of the AGAR, and the accounts to signed off by the chair.

82.18. Planning Applications. Cllr Taylor

180887. Stone Cottage, Ipswich Road. Single storey kitchen extension. Conversion and extension to existing garage to form family annexe and garage.

180905. 2 Crossways Cottage, Coggeshall Road, Rear extension to form enlarged kitchen. Internal ground floor remodelling to form enlarged cloak room.

180910. White Cottage, Long Road East, Side extensions.

180913. Lavender Cottage, Coles Oak Lane,
Proposed new single storey outbuildings comprising garage and store, single storey utility room link, minor changes to the existing front elevation and conversion of existing attached garage.

180958. Shelley Glebe Barn, Grove Hill.
Construction of an earth embankment at 400mm high reducing down to 250mm high along the westerly and southerly property boundary to prevent water entering the grounds of the property from the farmland to the west and causing damage to the building again

181024. Keeers End, Coggeshall Road, Erection of a single storey, detached, residential annexe.

181147. Hallfields, Crown Street, T1 Conifer Tree - reduce by 25% all round to prevent tree getting too large.

83/17. Insurance. Clerk

To renew the policy with BHIP (taken over from Aon) (in 3-year arrangement until 1st June 2019) at a cost of £1,289.69 for the year.

84/17. Standing orders

To note a new set of model Standing Orders has been published, and to agree to continue to deploy the current standing orders pending evaluation on the new model.

85/17. Financial regulations

To carry out the annual review of the Financial Regulations and note no proposed changes.

86/17. Review other policies as necessary

- Media Policy
- Expenses
- Risk Assessment

87.18. Bank Holiday Issues

- Parking
- Litter

88.18. Local Crime Report. Asst- Clerk.

89.18. Correspondence: Clerk.

- Dedham Run- Sunday 16th September. To resolve to grant approval for the use of the playing field.
- Tennis Club Social Event– 16th June. To resolve to grant approval for the use of the playing field.
- Dedham Church- 'There But Not There'. To discuss options for supporting the charity and to resolve whether to contribute.

90.18. Matters of Continuing Reference:

- Yellow Lines CBC.
- Removal of mound – play area.

91.18. Date of next meeting Monday 4th June 2018, in the Reading Room of the Assembly Rooms

Emma Cansdale Clerk to Dedham Parish Council 9th May 2018